



SOUTH AREA COMMITTEE



AGENDA

To: City Councillors: McPherson (Chair), Meftah (Vice-Chair), Ashton, Avery, Dryden, Moore, O'Connell, Pippas and Sanders

County Councillors: Ashwood, Crawford and Taylor

Dispatched: Friday, 8 April 2016

Date: Monday, 18 April 2016

Time: 7.00 pm

Venue: Wilkinson Room - St John the Evangelist Church Hills Road
Cambridge CB2 8RN

Contact: James Goddard

Direct Dial: 01223 457013

Exhibition Item

Please note that South Area Committee will not be discussing Community Provision Review Drop-in Sessions as an agenda item. It will be an information item only.

Community Provision Review Drop-in Sessions

A display map of community facilities across the city will be available.

Please look at the map and information provided then let us know:

1. Have we missed any community facilities?
2. Are there any needs/gaps in the current provision of community facilities?
3. Is there any excess in the current provision of community facilities?
4. Would they like to be kept informed of, or participate further in, the review of the Council's community facilities?

Contact: Jackie Hanson, Community Funding & Development Manager, Cambridge City Council

1 Apologies for Absence

2 Declarations of Interest

Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Head of Legal should be sought **before the meeting**.

3 Minutes *(Pages 5 - 16)*

To confirm the minutes of the meeting held on 29 February 2016.

4 Matters and Actions Arising from the Minutes *(Pages 17 - 20)*

Committee Action Sheet from last meeting attached.

5 Open Forum

Refer to the 'Information for the Public' section for rules on speaking.

Items for Information

6 Record of Officer Delegated Decisions

6a Rock Road Library Community Funding and Development Manager *(Pages 21 - 28)*

6b Lutheran Church Community Funding and Development Manager *(Pages 29 - 36)*

7 Environmental Data Reports - SAC *(Pages 37 - 50)*

Items for Decision

8 Policing & Safer Neighbourhoods - SAC 18 Apr 2016
(Pages 51 - 58)

9 Cherry Hinton Recreation Ground Pavilion Extension
(Pages 59 - 82)

10 Strategic Review of Community Provision *(Pages 83 - 88)*

11 Area Committee Community Grants 2016-17 *(Pages 89 - 100)*

12 Environmental Improvement Programme *(Pages 101 - 122)*

13 South Area Committee Dates 2016/17

The Committee is asked to agree the following meeting dates for the municipal year 2016-17:

- 6 June 2016
- 3 October 2016
- 16 January 2017
- 24 April 2017

Meeting Information

Open Forum	Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.
Filming, recording and photography	The Council is committed to being open and transparent in the way it conducts its decision making. The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.
Facilities for disabled people	Level access is available at all Area Committee Venues. A loop system is available on request. Meeting papers are available in large print and other formats on request prior to the meeting. For further assistance please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.
Queries on reports	If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk .
General Information	Information regarding committees, councilors and the democratic process is available at http://democracy.cambridge.gov.uk/
Mod.Gov App	You can get committee agenda and reports for your tablet by using the mod.gov app

SOUTH AREA COMMITTEE

29 February 2016

7.00 - 8.55 pm

Present

Area Committee Members: Councillors McPherson (Chair), Meftah (Vice-Chair), Ashton, Avery, Moore, O'Connell, Pippas, Sanders, Crawford and Taylor

Area Committee Members: County Councillors Crawford and Taylor

Officers:

Head of Streets and Open Spaces: Joel Carré

Operations Manager – Community Engagement and Enforcement: Wendy Young

Committee Manager: James Goddard

Other Officers in Attendance:

Managing Director, Stagecoach East: Andy Campbell

FOR THE INFORMATION OF THE COUNCIL

16/1/SAC Apologies for Absence

Apologies were received from Councillors Ashwood and Dryden.

16/2/SAC Declarations of Interest

No declarations were made.

16/3/SAC Minutes

The minutes of the meeting held on 14 December 2015 were approved as a correct record and signed by the Chair subject to the following amendment on P21 15/121/SACS106 Priority-Setting: South Area Project Proposals. Councillor Ashton asked for it to be minuted that the funding for Church Community Facilities Rock Road, that this property lies in the East Area and at a time when South Area 106 funds are unable to meet our own Area requests it was difficult to see why we should match East funding of £40,000.

The principle will have been set, hope that in future consideration will also be given to funding from Central pot and transfer from other Wards to enable Community projects to be funded.

16/4/SAC Matters and Actions Arising from the Minutes

Matters arising from the 14 December 2015 meeting were reviewed under the relevant 14 December agenda headings.

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<u>Open Forum</u> Joel Carre to respond to Mr Woodburn's question about when the 20 mph limit will come into effect on Cherry Hinton Road (11/12/15 was the expected implementation date).	Joel Carre (Head of Streets and Open Spaces)	Feedback at next SAC 29/02/16	Response sent by John Richards (Senior Engineer - Development Unit)
<u>Open Forum</u> Councillor McPherson to write to Andy Campbell (Stagecoach) and Heidi Allen MP to make them aware of issues raised at South Area Committee regarding bus stops and services. Also to invite them to a future meeting.	Councillor McPherson	Feedback at next SAC 29/02/16	Letters sent. Stagecoach representative expected to attend 29/02/16

<u>County Council - Street Lighting Proposal</u> Brid Cooney to respond to SAC questions after the meeting.	Brid Cooney (Communications and Engagement Officer)	Feedback at next SAC 29/02/16	Responses circulated 17/12/15
<u>Environmental Data Reports</u> Wendy Young to check if action can be taken regarding the following: • Painting no cycling signs on the pavement (to check with County Council). • Clearing of leaf mould, litter and general tidy up in Teversham Drift. • Investigate the status of the vehicle (cannot guarantee removal) of motor home parked in Church End since early 2015.	Wendy Young (Operations Manager)	Feedback at next SAC 29/02/16	1. The County council have advised the following in regards to painting no cycle signs: Each site would be treated on merit. However all additional works would have a cost to install and maintain as such unless signage that is legally required is not there we will not place more signage/ Road markings. It would be impossible to sign all footways that do not allow cycling it is far

			more practical to sign those which it is allowed, which is what we do. It is a police issue to enforce illegal use by cyclists on footways not signed for shared use. 2. The South city ranger had actioned the points for cleansing at Teversham Drift 3. The vehicle on Church End had been identified as not abandoned, but enforcement officers continue to monitor its status.
--	--	--	--

16/5/SAC Open Forum

1. Mr Carpen referred to 2014/15 when SAC tried to get young people engaged in democracy by contacting local schools. He asked if any action had resulted from this.

Councillor Taylor responded that she and Councillor Moore had visited local schools with the Police to discuss road safety. Councillor Moore added that both he and Councillor Taylor found that some pupils were disinterested, but more were willing to engage.

Councillor Ashton said the idea to engage with young people was raised when he was SAC Chair. He repeatedly wrote to various head teachers but received no response. Councillors were willing to engage if schools wished to invite them.

SAC felt that young people were interested in the democratic process, but a suitable platform needed to be found how to do so. Political speed dating has worked successfully in the past.

Mr Carpen said there needed to be long term improvement in how public body institutions engaged the public, by moving towards automatic engagement instead of one-off events in their calendars.

ACTION: Councillor McPherson (as Committee Chair) to write to local schools and colleges to:

- Invite students to attend future South Area Committee meetings.
- State that all South Area Committee Councillors have expressed a willingness to speak at local schools and colleges if formally invited to attend on specific times and dates.

ACTION: Specifically write to Principals of Long Road College, Hills Road College and Netherhall School; to ask how public bodies such as the City and County Councils can engage with young people through regular events.

2. Mr Carpen said that a lack of cycle parking provision for Hills Road students led them to leave bikes outside the local Co-op which caused congestion on the Cherry Hinton / Hills Road junction. As the number of students was expected to rise, the situation could get worse in future.

ACTION: Councillor McPherson to write to Hills Road College to ask how the South Area Committee and the County Council can support the college to provide appropriate cycle parking facilities following concerns raised at the 29/02/16 committee.

ACTION: Councillor McPherson (supported by Councillor Moore) to liaise with Mike Davies (County Council) and East Area Committee Chair to seek bike parking options and funding available.

3. A member of the public raised concern about traffic flow and parking issues caused by commuters, specifically around sixth form colleges.

Councillor Taylor responded that the County Council were looking at installing resident only parking near colleges. Officers were working up options for residents to decide on.

4. Mr Woodburn raised the following points:

- Queried when the 20 mph limit would come into effect on Cherry Hinton Road. He had raised this point at the 14 December 2015 meeting.
- Speeding was an issue for Cherry Hinton Road, particularly on Friday and Saturday nights.
- Huntingdon had pressed for a 20 mph limit, so could Cambridge City?
- There was a patchwork of 20 and 30 mph limits across the city.

Councillor Moore said that councillors had agreed to impose a 20 mph limit across the city, but needed resources to implement it. He added there were many people who ignored the speed limit. This could be addressed through community speed watch. Faulty speed cameras should be reported to the police.

Councillor Pippas said he anticipated a written answer to his oral question at Council (not asked in meeting due to lack of time) asking the Leader when the 20 mph limit would be in place, specifically in Queen Ediths. Councillor Pippas expected all speed cameras to be recalibrated to 20 mph once the limit had been established in all city areas and the County Council had amended signs.

Councillor Avery suggested raising the issue of 20 mph at the next SAC as a police priority for discussion.

ACTION POINT: Head of Streets and Open Spaces to re-issue the response to Mr Woodburn's question (December 2015) about when the 20 mph limit would come into effect on Cherry Hinton Road.

- 5. A member of the public re-iterated Councillor Avery's suggestion to raise the issue of 20 mph at the next SAC as a police priority for discussion.**
- 6. The Operations Manager (Community Engagement and Enforcement) introduced Edward Nugent as the new South Area Ranger. Mr Nugent outlined his duties and invited residents to engage with him on ward walkabouts. Rangers would undertake work that the City Council was responsible for, and report County Council responsibilities back to them.**

16/6/SAC Bus Stops and Services

The Committee received a report from Andy Campbell (Managing Director, Stagecoach East) in response to issues raised at South Area Committee 14 December 2015 regarding bus stops and services. Mr Campbell was in attendance tonight to listen then respond to questions from SAC Members and the public.

The Committee made the following comments in response to the report:

- i. Purchasing tickets on buses turned drivers into conductors and caused congestion/delays.
- ii. There was a general issue of vehicles running engines when stationary which caused pollution.
- iii. Councillors continued to receive reports of unprofessional language from stagecoach staff towards visually impaired people who inadvertently flagged down the wrong bus. Guide dogs were occasionally refused admittance too, but this was more of an issue with taxis.

Mr Campbell said the following in response to questions from SAC Members and the public:

- i. Contactless/swipe card were being trialled for 2 years. 35% of weekly tickets were purchased on-line. Tickets purchase through mobiles were also being trialled.
- ii. A majority of buses were set up to switch off after 5 minutes to avoid running engines when stationary and so cause pollution. A bigger cause of pollution was congestion which obstructed buses trying to get from the city centre to city outskirts. Traffic lights and cycle lanes also hindered movement.
- iii. Drivers were required to wear uniforms and were disciplined if they did not.

- iv. Stagecoach worked with the City Council to produce information such as guides for Ambassadors and tourists. Stagecoach staff were also happy to give information upon request.
- v. Buses were required to list final destinations, so it would not be possible to add the outside pool to the Citi 3 route description as it was not the final destination (albeit very close).
- vi. New buses cost £150,000. As such Stagecoach would order large ones to get maximum return on investment. Mr Campbell acknowledged that buses were only likely to be full morning and evening.
- vii. 90% of staff did a good job, but there were some occasions when drivers did not give visually impaired people the service they deserved. Passengers were asked to report unprofessional drivers to Mr Campbell.
- viii. The busway was a safe route to travel on and fewer accidents occurred on it than others eg A14. The incident on the busway was being investigated at the time of SAC 29 February 2016. The track and infrastructure was not at fault, the driver had been dismissed. The driver had the right of 2 further appeals, Mr Campbell being the second level.
- ix. Temporary stops could be added where required. It was the responsibility of the County Council to request stops be added to new developments.
- x. Changes were made to the Citi 3 route due to the 20 mph limit. This required a review of the service frequency and route. Stagecoach looked at what was practicable then amended routes to mitigate issues such as delays due to school parking.
- xi. Leeds University looked at the behaviour of buses running in convoy. If a bus ran behind schedule, others would catch it up when stopping for passengers. The Control Room monitored progress and reallocated routes. A bus had to complete its route before being reallocated.
- xii. The Citi 17 serviced the Beehive Centre on a 2 hourly basis. It used to do so on an hourly basis before the City Council subsidy was cut. The Citi 17 service was not covering its costs so would be reviewed in future as required by Central Government.
- xiii. Floating bus stops were impractical and worsened the situation on Hills Road.
- xiv. The £1 parking fee and Park&Ride sites led to a reduction in visitors due to the complicated payment process.
- xv. Stagecoach would now have to pay departure charges to the County Council, having been told 2 years ago there would be no charge. Services would be less profitable as a result.
- xvi. Stagecoach had suggested paying a fee to the County Council instead of making people pay the £1 parking fee to simplify the process.

- xvii. Out of hours buses (ie early/late) have been tried at different sites but there were not enough passengers to be viable at present. Stagecoach liaised with Addenbrooke's on a regular basis to adjust services/times.
- xviii. Developers tried to engage with Stagecoach during the planning stage to review bus services that could be provided to new developments as part of the planning process. Stagecoach were willing to work with anyone (eg City Deal, City and County Councils) to help facilitate this. Stagecoach usually found out about schemes once plans were drawn up ie late in the planning process, when it may be difficult to mitigate the impact on services.

16/7/SAC Environmental Data Reports - SAC

The Committee received a report from the Operations Manager – Community Engagement and Enforcement.

The report outlined an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the South Area Committee. The report identified the reactive and proactive service actions undertaken in the previous year, including the requested priority targets, and reported back on the recommended issues and associated actions to be targeted in the following quarter. It also included key officer contacts for the reporting of waste and refuse and public realm issues.

The Committee discussed the following issues:

- i. Bins were needed on routes around Addenbrooke's hospital to prevent mess.
- ii. Time credits were now available from the council where organisations could give credit/reward for individuals/groups and organisations recognition for volunteer work. There was no cost to the City Council who could act as a single point of contact for the public volunteering with all different council teams. .

In response to Members' questions the Operations Manager – Community Engagement and Enforcement said the following:

- i. Issues from ward walkabouts would be signposted to key City and County Council as the public did not necessarily differentiate between the two.
- ii. The motor home parked in Church End since early 2015 was being investigated.
- iii. Mowbray and Hulatt Road pathways were being cleaned by City Ranger Ed Nugent.

- iv. No response has been received from the County Council regarding the proposal to paint no cycling signs on the pavement and this would be followed up officers.

ACTION: Officers to follow up and report back in April.

- i. Cambridge University were responsible for passageways around Addenbrooke's and their maintenance. Officers would monitor passageway cleanliness and report issues to the University.

Following discussion, Members **unanimously resolved** to approve priorities for action as set out below:

Recommendation 1

Early morning, daytime and weekend patrols for dog fouling on Bliss Way/Tenby Close, Nightingale Avenue Recreation Ground, and Cherry Hinton Hall.

Recommendation 2

Enforcement targeted approach to areas where Addenbrookes site joins residential areas such as Hills Road and Red Cross Lane and to work with Addenbrookes to work towards the bus station area being cleaned up.

Recommendation 3

Enforcement to work with the County Council, against utilities and companies that damage the verge on Mowbray and Fendon Road.

Recommendation 4

Enforcement action against nuisance vehicles being repaired at Arran Close.

Recommendation 5

Enforcement joint working and patrols to deal with littering from students of Long Road Sixth Form in the areas of Long Road and Sedley Taylor Road.

Recommendation 6

Clearing of leaf mould, litter and general tidy up in Teversham Drift and investigation of food and waste being littered in the area.

The meeting ended at 8.55 pm

CHAIR

This page is intentionally left blank

Committee Action Sheet

Committee	South Area Committee
Date	29/02/16
Circulated on	01/03/16
Updated on	29/03/16

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<u>Open Forum</u> Councillor McPherson (as Committee Chair) to write to local schools and colleges to: • Invite students to attend future South Area Committee meetings. • State that all South Area Committee Councillors have expressed a willingness to speak at local schools and colleges if formally invited to attend on specific times and dates. Specifically write to Principals of Long Road College, Hills Road College and Netherhall School; to ask how public bodies such as the	Councillor McPherson	Feedback at next SAC 18/04/16	

City and County Councils can engage with young people through regular events.			
<u>Open Forum</u> Councillor McPherson to write to Hills Road College to ask how the South Area Committee and the County Council can support the college to provide appropriate cycle parking facilities following concerns raised at the 29/02/16 committee. Councillor McPherson (supported by Councillor Moore) to liaise with Mike Davies (County Council) and East Area Committee Chair to seek bike parking options and funding available.	Councillors McPherson and Moore	Feedback at next SAC 18/04/16	
<u>Open Forum</u> Joel Carre to respond to Mr Woodburn's question about when the 20 mph limit will come into effect on Cherry Hinton Road (11/12/15 planned implementation date).	Joel Carre (Head of Streets and Open Spaces)	Feedback at next SAC 18/04/16	Response previously sent by John Richards (Senior Engineer - Development Unit). Joel Carre has re-issued.

<u>Environmental Data Reports – SAC</u> Wendy Young to seek response from County Council about painting no cycling signs on the pavement.	Wendy Young (Operations Manager – Community Engagement and Enforcement)	Feedback at next SAC 18/04/16	Response to Wendy Young from Evan Laughlin at the County Council: Each site would be treated on merit. However all additional works would have a cost to install and maintain as such unless signage that is legally required is not there we will not place more signage/ Road markings. It would be impossible to sign all footways that do not allow cycling it is far more practical to sign those which it is allowed, which is what we do. It is a police issue to enforce illegal use by cyclists on footways not signed for shared use.
---	--	--------------------------------------	---

This page is intentionally left blank

CAMBRIDGE CITY COUNCIL

Record of Decision

Rock Road Library Community Facility Improvements

Decision of: Jackie Hanson, Community Funding & Development Manager in consultation with Chair, Vice-Chair and Opposition Spokes of South Area Committee

Reference: 16/NAC/S106/01

Date of decision: 17/03/16 **Recorded on:** 17/03/16

Decision Type: S106

Matter for Decision: S106 priority-setting context: South Area Committee on 14 December 2015 allocated up to £16,000 of devolved S106 community facilities funding, (subject to project appraisal and memorandum of understanding) to improve the community room facilities at Rock Rd Library. The improvements will benefit all users. The grant funding is for:

- a well-equipped kitchen with new units and energy-efficient equipment (fridge, microwave, dishwasher, water heater);
- refreshment facilities for groups holding classes/meetings there;
- an additional community room entrance, enabling easier access outside library opening hours;
- direct access to the kitchen and also toilet facilities (not having to go across to the one on the far side of the building);
- secure storage units

Why the decision had to be made (and any alternative options): The Area Committee prioritised this project December 2015. The business case was approved by Capital Programme board March 2016.

Decision(s): Agreed the community facilities funding as detail in the Project Appraisal.

Reasons for the decision: As set out in the Officers Report

Scrutiny consideration: Chair, Vice Chair and Spokes of South Committee were consulted

Conflicts of interest: No conflicts of interest were declared

Comments: None

PART B: Full Business Case

S106 Community Facilities funding for Improvements at Rock Road Library

Approved at Capital Programme Board on 8 March 2016

S106 priority-setting context: South Area Committee on 14 December 2015 allocated up to £16,000 of devolved S106 community facilities funding, (subject to project appraisal and memorandum of understanding) to improve the community room facilities at Rock Rd Library. The improvements will benefit all users. The grant funding is for:

- a well-equipped kitchen with new units and energy-efficient equipment (fridge, microwave, dishwasher, water heater);
- refreshment facilities for groups holding classes/meetings there;
- an additional community room entrance, enabling easier access outside library opening hours;
- direct access to the kitchen and also toilet facilities (not having to go across to the one on the far side of the building);
- secure storage units

B1. Capital Project Appraisal - Capital costs & funding – profiling (see breakdown in Appendix A)

Rock Road Library community room facilities improvements.

Total project costs are £18,500. The County Council have agreed funding of £2,000, and the Friends of Rock Road Library have fund-raised £500. South Area Committee agreed S106 funding of £16,000, therefore all funding is in place for the project to be delivered.

B1a. VAT implications: No VAT implications identified

Total Capital Costs	£ 16,000
Total Capital Funding Requirements	£ 0 (S106 community facilities funding already allocated)

B2. Revenue Costs and Funding - N/A

	2015/16	2016/17£	2017/18	2018/19	Annual on-going
Total Annual Revenue costs	£0	£0	£0	£0	£0
Revenue funding requirements	£0	£0	£0	£0	£0

B3. Findings from feasibility study

The Friends of Rock Road Library commissioned a feasibility survey with NRAP Architects to look at options to improve the building.

There have been no significant changes made to the proposed project since the S106 priority-setting process and allocation of S106 funding. They will require building regulations approval and have been made aware of our Building Control service) If project costs are less than £16,000 then the recipient will only receive amount payable for relevant costs.

B4. Procurement Strategy N/A – Works to be commissioned by grant recipient.	
Target Dates for major procurement elements of the project (where appropriate):	
Start of procurement	N/A
Award of Contract	N/A
Start of project delivery	April 2016
Completion of project	August 2016
Date project output expected to become operational	August 2016

B5. Staffing and external contractor resources
The city council is providing a S106 grant for the grant recipient to manage the project and appoint contractors to carry out the work. The table below simply sets out city council inputs to overseeing the project and payment of grant.

Skill/level/person	Estimated no. hours	Estimated Duration	
		Start date	Finish date
Project Manager	10	August 2015 (Light touch input, initially work focused on ensuring the grant recipient met standards required – monitoring visits to take place prior to any payments being made)	September 2016
Contractor/Consultant	N/A		
Legal	3	March 2016	March 2016

B6. Wider staff implications
None identified outside of those listed in B5 above

B7. Outline your approach to consultation
Note – This is a S106-funded project, which was unanimously approved by South Area Committee Members on 14 December 2015. For S106-funded grants, the city council does not normally undertake consultation. - The Friends of Rock Road Library undertook a survey with users of the building to ask the library facilities could be improved. - Respondents considered kitchen access to be a high priority.

B8. Equalities Impact (EQIA)
The legal binding Memorandum of Understanding (signed by our Head of Service for Communities, Arts and Recreation, and County Council Head of Library Services) stipulates that the grant recipient shall not discriminate against any community community wishing to use the premises (whether in race, gender, religion, disability, sexual orientation, age or otherwise).

B9. Environmental Impact

The project will have a very low impact as no increase of vehicular movement is expected.

B10. Other Impact (s)

Positive increased user experience anticipated as a result of the proposed improvements.

County Council Library Services fully support this project (and have agreed to fund £2000 towards the project)

The project will help to deliver improved community facilities in the south of the city, helping to mitigate the impact of local development.

B11. Risk assessment

The implementation arrangements aim to mitigate the following risks:

- Delays in the delivery of the project and not meeting deadlines - By agreeing project timeframe with County Council Library Services, ensuring contractor in place, and requesting regular progress updates.

B12. Anticipated approach and timetable

Stage/Milestone	Outcome/Deliverable	Date of Completion
S106 4 th round project proposals taken to relevant committee	South Area Committee	December 2015
Agree Memorandum of Understanding	Grant Recipient/CCC Legal Dept	TBC
Project Start Date	Grant Recipient	April 2016
Project Completion Date	Grant Recipient	August 2016

B13. Project Approval Sign Off**Date agreed**

Project Manager Bridget Keady	February 2016
Project Sponsor N/A (S106 grant funding arrangement)	N/A

B14 Document Checklist:

Capital funding prioritisation form	Not applicable – prioritised by South Area Committee on 14 December 2015: http://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=122&Mid=2888&Ver=4
Background documents	All project details can be found: https://www.cambridge.gov.uk/content/developer-contributions

Community Facility improvements at Rock Rd Library

Capital costs & funding – profiling

	2015/16	2016/17	2017/18	2018/19	2019/20	Comments
CAPITAL COSTS						
Building contractor / works	£0	£0	£0	£0	£0	
Purchase of vehicles, plant & equipment (including IT infrastructure & costs)	£0	£0	£0	£0	£0	
Professional / Consultants fees	£0	£0	£0	£0	£0	
Other capital expenditure:	£0	£16,000	£0	£0	£0	S106 grant
Total Capital costs	£0	£16,000	£0	£0	£0	
CAPITAL INCOME						
Government Grant						
Developer Contributions	£0	£16,000	£0	£0	£0	S106 funding was allocated by South Area Committee on 14/12/2015
R&R funding (if applicable)	£0	£0	£0	£0	£0	
Earmarked Funds	£0	£0	£0	£0	£0	
Existing capital programme funding	£0	£0	£0	£0	£0	
Total Capital income	£0	£16,000	£0	£0	£0	
NET CAPITAL BID	£0	£0	£0	£0	£0	

Community Facility improvements at Rock Rd Library: Revenue costs

S106 grant – S106 Grant - No revenue costs.

	2015/16	2016/17	2017/18	2018/19	2019/20	Comments
Maintenance						
Insurance	£0	£0	£0	£0	£0	
Operating costs	£0	£0	£0	£0	£0	
Staff (savings)/costs	£0	£0	£0	£0	£0	
Energy (savings)/costs	£0	£0	£0	£0	£0	
Other (savings)/costs	£0	£0	£0	£0	£0	
Existing budget provision	£0	£0	£0	£0	£0	
Net Revenue Implications	£0	£0	£0	£0	£0	

This page is intentionally left blank

CAMBRIDGE CITY COUNCIL

Record of Decision

Lutheran Church Community Facility Improvements

Decision of: Jackie Hanson, Community Funding & Development Manager in consultation with Chair, Vice-Chair and Opposition Spokes of South Area Committee

Reference: 16/NAC/S106/02

Date of decision: 17/03/16 **Recorded on:** 17/03/16

Decision Type: S106

Matter for Decision: S106 priority-setting context: South Area Committee on 14 December 2015 allocated up to £45,000 of devolved S106 community facilities funding, towards its wider £300,000 building improvement project (subject to project appraisal and community use grant agreement) for community facility improvements at the Lutheran Church. The improvements will benefit all current and new users. The grant funding is towards:

- A single storey extension and alterations to the Church building
- Provide a new disabled toilet
- A larger and better equipped kitchen
- Modernise existing toilet

Why the decision had to be made (and any alternative options): The Area Committee prioritised this project December 2015. The business case was approved by Capital Programme board March 2016.

Decision(s): Agreed the community facilities funding as detail in the Project Appraisal.

Reasons for the decision: As set out in the **Page 29** Officers Report

Scrutiny consideration: Chair, Vice Chair and Spokes of South Committee were consulted

Conflicts of interest: No conflicts of interest were declared

Comments: None

PART B: Full Business Case

S106 Community Facilities funding for Improvements at the Lutheran Church

Approved by Capital Programme Board on 8 March 2016

S106 priority-setting context: South Area Committee on 14 December 2015 allocated up to £45,000 of devolved S106 community facilities funding, towards its wider £300,000 building improvement project (subject to project appraisal and community use grant agreement) for community facility improvements at the Lutheran Church. The improvements will benefit all current and new users. The grant funding is towards:

- A single storey extension and alterations to the Church building
- Provide a new disabled toilet
- A larger and better equipped kitchen
- Modernise existing toilet

B1. Capital Project Appraisal - Capital costs & funding – profiling (see breakdown in Appendix A)

The Lutheran Church community facilities improvements.

Total project costs are £300,000. (Of the £300,000, £173,000 directly relates to the community facility improvements) The Church have invested £200,000, from an existing endowment fund, and have raised £49,000 in donations. They have a funding shortfall of £6,000, and have submitted grant funding applications to Cambridge Historic Churches Fund, Amey Cespa and WREN. The Church are confident they will raise the £6,000, and have a fund-raising plan in place if they are unsuccessful in obtaining further grant funding from other organisations. South Area Committee agreed S106 funding up to £45,000.

B1a. VAT implications: No VAT implications identified

Total Capital Costs	£ 45,000
Total Capital Funding Requirements	£ 0 (S106 community facilities funding already allocated)

B2. Revenue Costs and Funding - N/A

	2015/16	2016/17£	2017/18	2018/19	Annual on-going
Total Annual Revenue costs	£0	£0	£0	£0	£0
Revenue funding requirements	£0	£0	£0	£0	£0

B3. Findings from feasibility study.

Full building and designs specifications have been approved by our planning dept. AC Architects Cambridge will be managing the building project.

There have been no significant changes made to the proposed project since since the S106 priority-setting process and allocation of S106 funding. Planning permission has been granted (14/2062/FUL). If S106 related project costs are less than £45,000 then the recipient will only receive amount payable for relevant costs.

B4. Procurement Strategy N/A – Works to be commissioned by grant recipient.**Target Dates for major procurement elements of the project (where appropriate):**

Start of procurement	N/A
Award of Contract	N/A
Start of project delivery	May 2016
Completion of project	November 2016
Date project output expected to become operational	November 2016

B5. Staffing and external contractor resources

The city council is providing a S106 grant for the grant recipient to manage the project and appoint contractors to carry out the work. The table below simply sets out city council inputs to overseeing the project and payment of grant.

Skill/level/person	Estimated no. hours	Estimated Duration	
		Start date	Finish date
Project Manager	16	August 2015 (Light touch input, initially work focused on ensuring the grant recipient met standards required – monitoring visits to take place prior to any payments being made)	December 2016
Legal	3	March 2016	April 2016

B6. Wider staff implications

None identified outside of those listed in B5 above

B7. Outline your approach to consultation

This is a S106-funded project, which was unanimously approved by South Area Committee Members on 14 December 2015. For S106-funded grants, the city council does not normally undertake consultation.

- The Church currently has to turn down requests for bookings
- They have consulted with disabled groups and local venues regarding the need for additional community space
- As a result of consultation they will be working on joint booking referrals with other local community facilities
- New residents within the CB1 developments will be able to make use of the new space by renting the facilities
- They have identified that local musicians and local music teachers would be keen to hire the room
- As a result of taking advice from other existing community facilities they are planning to develop a website, and will ensure their booking form and user policy is compatible with the residential environment, in terms of usage times, and noise levels

B8. Equalities Impact (EQIA)

The legal binding community use grant agreement stipulates that the grant recipient shall not discriminate against any community wishing to use the premises (whether in race, gender, religion, disability, sexual orientation, age or otherwise).

B9. Environmental Impact

The project will have a very low environmental impact as little increase of vehicular movement is expected. However, as the building is in a residential area, the booking form and user policy will draw attention to the limited parking, as well as providing details of nearby public parking. Noise level of activities will be monitored and the Church will ensure the building will be not be available for after 10pm.

B10. Other Impact (s)

Positive increased user experience anticipated as a result of the proposed improvements

The way the Church has liaised with other nearby community facilities to ensure a joined up approach is very positive

The Church is located in a high-growth area, in proximity to Kaleidoscope and Accordia developments, with a rising local need for community facilities.

The project will help to deliver improved community facilities in the south of the city, helping to mitigate the impact of local development.

B11. Risk assessment

The implementation arrangements aim to mitigate the following risks:

- Delays in the delivery of the project and not meeting deadlines - By agreeing project timeframe with grant recipients, ensuring contractor in place, and requesting regular progress updates.

B12. Anticipated approach and timetable

<i>Stage/Milestone</i>	<i>Outcome/Deliverable</i>	<i>Date of Completion</i>
S106 4 th round project proposals taken to relevant committee	South Area Committee	December 2015
Agree terms of Community Use Grant Agreement	Grant Recipient/CCC Legal Dept	April 2016
Project Start Date	Grant Recipient	May 2016
Project Completion Date	Grant Recipient	November 2016

B13. Project Approval Sign Off**Date agreed**

Project Manager Bridget Keady	February 2016
Project Sponsor N/A (S106 grant funding arrangement)	N/A

B14 Document Checklist:

Capital funding prioritisation form	Not applicable – prioritised by South Area Committee on 14 December 2015 – http://democracy.cambridge.gov.uk/ieListDocuments.aspx?CId=122&Mid=2888&Ver=4
Background documents	

Community Facility improvements at Lutheran Church: Capital costs & funding – profiling

	2015/16	2016/17	2017/18	2018/19	2019/20	Comments
CAPITAL COSTS						
Building contractor / works	£0	£0	£0	£0	£0	
Purchase of vehicles, plant & equipment (including IT infrastructure & costs)	£0	£0	£0	£0	£0	
Professional / Consultants fees	£0	£0	£0	£0	£0	
Other capital expenditure:	£0	£45,000	£0	£0	£0	S106 grant
Total Capital costs	£0	£45,000	£0	£0	£0	
CAPITAL INCOME						
Government Grant						
Developer Contributions	£0	£45,000	£0	£0	£0	S106 funding was allocated by South Area Committee on 14/12/2015
R&R funding (if applicable)	£0	£0	£0	£0	£0	
Earmarked Funds	£0	£0	£0	£0	£0	
Existing capital programme funding	£0	£0	£0	£0	£0	
Total Capital income	£0	£0	£0	£0	£0	
NET CAPITAL BID	£0	£45,000	£0	£0	£0	

Community Facility improvements at Lutheran Church: Revenue costs

S106 grant – S106 Grant - No revenue costs.

	2015/16	2016/17	2017/18	2018/19	2019/20	Comments
Maintenance						
Insurance	£0	£0	£0	£0	£0	
Operating costs	£0	£0	£0	£0	£0	
Staff (savings)/costs	£0	£0	£0	£0	£0	
Energy (savings)/costs	£0	£0	£0	£0	£0	
Other (savings)/costs	£0	£0	£0	£0	£0	
Existing budget provision	£0	£0	£0	£0	£0	
Net Revenue Implications	£0	£0	£0	£0	£0	

This page is intentionally left blank

Environmental Report



Cambridge South Area January to March 2016: Part 2 Environmental Data

Contents

1. Introduction	3
2. Environmental Data	4
Private Realm [South Area].....	4
Public Realm Data	5
Public Realm Enforcement [South Area].....	5
Dog Warden Service [South Area]	7
Operations cleansing data by ward [South Area]	8
Waste and Recycling Data [City wide]	10
3. Key contacts	11
Officers.....	11
Issues.....	12
4. Resources.....	13

1. Introduction

This report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the South Area Committee. The report identifies the environmental data including Waste, Private and Public Realm for the period December 2015 to February 2016.

Priority updates were included in Part 1 of this report was presented to the South Area committee on 29 February 2016 (copies of this report can be found at [http://democracy.cambridge.gov.uk/documents/s32979/Environmental Data Report South Q4 2015 – Part 1.pdf](http://democracy.cambridge.gov.uk/documents/s32979/Environmental%20Data%20Report%20South%20Q4%202015%20-%20Part%201.pdf)) and priorities for March to May 2016 were set and agreed.

Recommendations

This report is presented for information only.

2. Environmental Data

Private Realm [South Area]

Period	Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings
Dec-Feb: 2014/15	Noise Complaints	69	N/A	1	1	0	0
Dec-Feb: 2015/16		113			1	0	0
Dec-Feb: 2014/15	Refuse/ Waste Complaints	1	N/33A	1	0	0	0
Dec-Feb: 2015/16		7			2	0	0
Dec-Feb: 2014/15	Other public health complaints ²	5	N/A	1	0	0	0
Dec-Feb: 2015/16		10			0	0	0
Dec-Feb: 2014/15	Private Sector housing standards	15	N/A	1	0	0	0
Dec-Feb: 2015/16		39			2	1	0

[Pest control data was unavailable]

¹ All complaints will generally have at least one such action

² Other public health complaints includes odour, smoke, bonfires, filthy and verminous

Public Realm Data

Public Realm Enforcement [South Area]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec-Feb: 2014/15	Abandoned vehicles	18	N/A	N/A	0	0	0
Dec-Feb: 2015/16		16			0	0	0
Dec-Feb: 2014/15	Nuisance vehicles ³	0	0	N/A	0	0	0
Dec-Feb: 2015/16		0	0		0	0	0
Dec-Feb: 2014/15	Verge parking ⁴	12	10	N/A	N/A	0	0
Dec-Feb: 2015/16		7	6			0	0
Dec-Feb: 2014/15	Derelict cycles	15	N/A	N/A	N/A	N/A	N/A
Dec-Feb: 2015/16		23					
Dec-Feb: 2014/15	Domestic waste	6	2	0	0	0	0
Dec-Feb: 2015/16		15	5	0	0	0	0
Dec-Feb: 2014/15	Trade waste	2	2	0	0	0	0
Dec-Feb: 2015/16		2	2	0	0	0	0
Dec-Feb: 2014/15	Litter	6	0	0	5	0	0
Dec-Feb: 2015/16		8	0	0	8	0	1
Dec-Feb: 2014/15	Illegal camping	0	N/A	0	N/A	0	0
Dec-Feb: 2015/16		0		0		0	0
Dec-Feb: 2014/15	Illegal advertising	18	8	N/A	0	0	0
Dec-Feb: 2015/16		2	0		1	0	0

³ Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

⁴ Applies to Mowbray and Fendon Road only

Summary of public realm enforcement data

- Of the vehicles reported, three were untaxed vehicles which were impounded from Wolsey Way, Wenvoe Close and Church End, all of which were destroyed as they were not claimed by the owners. The remainder of the abandoned vehicles were claimed by their owners within seven days and two cases are currently ongoing.
- There were seven cases of verge parking identified on Mowbray Road and Fendon Road. Six warning letters were sent and in one case there was no registered keeper and no action was taken.
- Twenty three derelict cycles were removed from across all four wards. The number of cycles removed as abandoned in the South area usually varies between 15 to 25 a quarter.
- There were fifteen cases of domestic waste investigations conducted in the area, the majority of which was waste littered and fly tipped at recycling centres across the area. Of the investigations conducted there were five warning letters, as well as three verbal warnings. There are currently 7 ongoing cases awaiting further action.
- Two cases of trade waste were investigated in the South area; waste that was dumped has been traced to business, both businesses were sent warning letters and complied with the requests for information.
- There were eight cases of litter investigated in the South area and resulted in eight fixed penalties being issued for littering. Three were issued at Red Cross Lane, one each at Nightingale Avenue, Holbrook Road, Trumpington High Street, Hills Road and Walpole Road. One other case of littering is currently ongoing, six penalties were paid and one case of littering at Red Cross Lane was taken to court. The defendant pleaded guilty and was ordered to pay a fine of £90, costs of £150 and £20 victim surcharge.
- Two incidents of illegal advertising were identified. One individual was issued a fixed penalty notice for flyposting which was subsequently paid.

Dog Warden Service [South Area]

Stray dogs

Period	Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
Dec-Feb: 2014/15	Stray dogs	4	0	2	2	0	Three other stray dog calls were received, but the dogs were collected by their owner before the dog warden attended
Dec-Feb: 2015/16		3	0	0	2	1	Three other stray dog calls were received, but the dogs were collected by their owner before the dog warden attended

Dog Control Orders

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
Dec-Feb: 2014/15	Dog control orders: Fouling	3	0	0	0	0	0
Dec-Feb: 2015/16		6	0	0	2	0	0
Dec-Feb: 2015/16	Dog control orders: Exclusion	0	0	0	0	0	0
Dec-Feb: 2015/16	Dog control orders: Leads	0	0	0	0	0	0
Dec-Feb: 2015/16	Other dog complaints ⁵	1	0	0	0	0	0

Summary of dog warden data

There were two fixed penalty notices issued for dog control orders, one at Cherry Hinton Hall and one at Queen Edith's Way for failing to clear up dog fouling. All fixed penalties were subsequently paid. Dog fouling was reported to the dog warden in the following locations – Sunmead Walk, Tenby Close, Queensway and Colville Road.

⁵ Includes issues such as barking, welfare, signage requests and educational advice as well as joint working with Environmental Health, RSPCA and Housing Associations'

Operations cleansing data by ward [South Area]

Period	Activity	Total number of incidents	Ward		
			Cherry Hinton	Queen Edith's	Trumpington
Dec-Feb: 2014/15	Fly tipping	42	20	11	11
Dec-Feb: 2015/16		47	27	7	13
Dec-Feb: 2014/15	Offensive graffiti ⁶	0	0	0	1
Dec-Feb: 2015/16		0	0	0	0
Dec-Feb: 2014/15	Detrimental graffiti ⁷	12	0	6	6
Dec-Feb: 2015/16		10	1	2	7
Dec-Feb: 2014/15	Needles	1	0	0	1
Dec-Feb: 2015/16		1	0	0	1
Dec-Feb: 2014/15	Shopping trolleys	5	3	1	1
Dec-Feb: 2015/16		10	6	1	3

⁶ Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

⁷ Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

Summary of operations cleansing data:

- In Cherry Hinton there were twenty seven instances of fly-tipping, repeat incidents were found in Bliss Way, Malletts Road and Teversham Drift. The majority of incidents consisted mainly of household waste; there were no other trends in the ward.
- In Queen Edith's there were seven instances of fly-tipping, repeat incidents were found in Gunhild Way and Godwin Close. There were no other trends in the Ward.
- In Trumpington there were three instances of fly-tipping in Hauxton Road, two at Foster Road and two at Panton Street. No trends were identified amongst the incidents of fly tipping.
- The graffiti in the wards for this period included tagging on the skate ramp in Cherry Hinton Recreation Ground, two different general tags in Hills Road and in Trumpington there were seven reports of graffiti, three of which were in Gonville Place area.
- There was only one instance which involved one needle in the south area during the period of December 2015 to February 2016, the instance in this time period was a needle removed from garage block on Bentinck Street in February 2016.
- One shopping trolley was seized as abandoned.

Waste and Recycling Data [City wide]

This section includes information about the Waste Policy team's area of responsibility. The team has an Operational Plan that covers the work for the year. This work is generally not area based but it is useful to residents and provides statistics to demonstrate activity and continuous improvement in areas of sustainable waste management.

Activity (2015-16)	Q1 Apr-Jun	Q2 Jul-Sep	Q3 Oct-Dec
Recycling rate – dry recycling (last year)	21.4% (21%)	21% (22.2%)	22% (23.4%)
Recycling rate – composting (last year)	23.8% (24.9%)	22.3% (23.8%)	20% (20%)
Amount collected for disposal (last year)	54.8% (54.2%)	57.7% (54%)	(58%) (56.7%)
No of press releases issued	5	3	5
No of 2 nd blue bins delivered	93	164	146
No of 2 nd Green bins delivered	87	57	876 (no. of people registering under the second year of the scheme)
Number of 3 rd and 4 th green bins registered			77
No. of bins changed from standard to small	32	26	22
No of events attended	15	10	10
No of people spoken to	800	210	280
No of Kitchen Caddies given out	473	195	321
No of Recycling Champions (RC) at events	33	9	17
No of new RC recruited	8	3	4
Amount of rubbish/recycling collected at events (tonnes)	Total 35.7 tonnes 24.7 T rubbish 11 T recycled	Total 20.5 tonnes 8.59 T recycled	None this quarter
Amount of goods (clothes, books etc.) collected via the British Heart Foundation and college campaign.			7,490 bags -74 tonnes
No of community/school visits to AmeyCespa	14	5 ⁸	17

⁸ Schools visits during July and September only

3. Key contacts

Officers

Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	yvonne.odonnell@cambridge.gov.uk
Senior Operations Manager	Don Blair	01223 458575	Don.blair@cambridge.gov.uk
Operations Manager (Grounds Maintenance)	Paul Jones	01223 458215	Paul.Jones@cambridge.gov.uk
Operations Manager (Community Engagement and Enforcement)	Wendy Young	01223 458578	Wendy.young@cambridge.gov.uk
South Area Ranger: Edward Nugent	City Rangers	01223 458282	cityrangers@cambridge.gov.uk
Public Realm Enforcement (South team):	Steve Phillips		streetenforcement@cambridge.gov.uk
	Andy Hine		
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	dogwarden@cambridge.gov.uk
	Sharron Munro (Wed-Fri)		
Volunteer opportunities (Streets, Parks and Open Spaces)	Rina Dunning	01223 458084	Caterina.dunning@cambridge.gov.uk
Recycling Champions	Co-ordinator	01223 458240	recycling.champions@cambridge.gov.uk
Out of Hours	Emergency calls	0300 3038389	N/A

Issues

Area	Contact	Telephone Number	Email
Dog fouling Litter Fly tipping (public land) Graffiti Needles Abandoned, untaxed and nuisance vehicles Illegal camping Bulky waste collections New blue, green and black bins Replacement blue, green and black bins Repairs to blue, black and green bins	Customer Service Centre	01223 458282	wasteandstreets@cambridge.gov.uk
Abandoned bicycles	Customer Service Centre	01223 458282	cityrangers@cambridge.gov.uk
Pest Control	Refuse and Environment	01223 457900	env.health@cambridge.gov.uk .
Noise			
Stray and lost dogs	Customer Service Centre	01223 457900	dogwarden@cambridge.gov.uk

4. Resources

The following are suggestions that members of the South Area Committee and residents and businesses may wish to consider or request for the upcoming period:

Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Cherry Hinton	4	7
Queen Edith's	6	5
Trumpington	8	2

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date
Cherry Hinton	Coldhams Lane (Near Norman Way)	May 2015
Cherry Hinton	Fulbourn Road (next to bus stop by technology park)	October 2015
Cherry Hinton	Cherry Hinton High Street (outside school)	October 2015
Cherry Hinton	Colville Road (outside primary school)	October 2015
Queen Edith's	Long Road (junction with Sedley Taylor Road)	January 2015
Queen Edith's	Sedley Taylor Road (junction with Luard Road)	January 2015
Queen Edith's	Mowbray Road (outside Acacia Guest House)	March 2015
Queen Edith's	Hills Road (on pavement near hospital)	March 2015
Queen Edith's	Cavendish Avenue (outside Lady Jane Court)	March 2015
Queen Edith's	Long Road (near to number 13)	July 2015
Trumpington	Hills Road (near Harvey Road)	July 2015
Trumpington	Outside pavilion	January 2015
Trumpington	Outside village hall	January 2015
Trumpington	Shelford Road / Hauxton Road (outside cemetery)	January 2015
Trumpington	Lensfield Road	October 2015
Trumpington	Hauxton Road (near park and ride)	September 2015
Trumpington	Addenbrookes Road	September 2015
Trumpington	Old Mills Road	September 2015

Dog bin provision

A number of dog bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Cherry Hinton	4	0
Queen Edith's	0	4
Trumpington	1	2

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date
Cherry Hinton	Kathleen Elliott Way (near Snakey path footpath)	May 2015
Cherry Hinton	Arran Close (on green at top of road)	July 2015
Cherry Hinton	Teversham Drift	October 2015
Cherry Hinton	Recreation Ground	March 2016
Trumpington	Brooklands Avenue (by Hobsons Conduit)	June 2015

Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

Dog fouling signs

Small quantities of 'no dog fouling' signs are available for each ward, as follows:

Ward	Signs used	Signs available for installation
Cherry Hinton	0	13
Queen Edith's	0	13
Trumpington	0	13



Neighbourhood profile update Cambridge City South Neighbourhood

April 2016



**Matt Johnson, Safer
Neighbourhoods
Inspector**

**Lynda KilKelly, Safer
Communities Manager,
Cambridge City Council**

1 INTRODUCTION	2
Aim	
Methodology	
2 CURRENT PRIORITIES	3
3 PRO-ACTIVE WORK & EMERGING ISSUES	5
4 ADDITIONAL INFORMATION	7
Current Crime & ASB Incident Levels by Ward	
5 RECOMMENDATIONS	8

1 INTRODUCTION

Aim

The aim of the Neighbourhood profile update is to provide an overview of action taken since the last reporting period, identify on-going and emerging crime and disorder issues, and provide recommendations for future priorities and activity in order to facilitate effective policing and partnership working in the area.

The document should be used to inform multi-agency neighbourhood panel meetings and neighbourhood policing teams, so that issues can be identified, effectively prioritised and partnership problem solving activity undertaken.

Methodology

This document was produced using the following data sources:

- ❑ Cambridgeshire Constabulary crime and anti-social behaviour (ASB) incident data for November 2015 to February 2016, compared to the reporting period of July to October 2015, and this same reporting period in 2014/5 and;
- ❑ Information provided by the Safer Neighbourhood Policing team and the City Council's Safer Communities team.

2 CURRENT PRIORITIES

At the South Area Committee meeting of 14 December 2015, the committee recommended adopting the following priorities:

- ❑ Continue to target the supply of controlled drugs (Class A);
- ❑ Enforcement action against inconsiderate/illegal parking around schools [in] the city. Also speeding;
- ❑ Enforcement action against cycling on the pavement[s] around the city. Also cycling at night without lights.

The Neighbourhood Action Group assigned the actions to be taken and the lead officers for each of the priorities. The tables below summarise the action taken and the current situation.

Continue to target the supply of controlled drugs (Class A)	
Objective	❑ Target individuals and organised groups travelling to the South area of Cambridge to engage in the unlawful supply of controlled drugs, particularly Class A drugs. ❑ Target the supply of drugs; particularly Class A drugs, by individuals resident in the South area.
Action Taken	Local officers continue to visit identified local addresses on a regular and unannounced basis. A small number of these visits have resulted in arrests being made for drugs offences and on occasion, suspects have been located who are wanted for other matters. There are currently eight suspects on bail for the possession of Class A drugs with intent to supply and it is expected that charges will follow. The team has a high rate of securing court convictions in relation to such matters and it is hoped that appropriate sentencing, together with generated local publicity, will help to dissuade others from coming to Cambridge to sell controlled drugs. All opportunities are followed in each case to seize and recover money under the Proceeds of Crime Act to counter any belief by some that crime pays.
Current Situation	Operation Hexham visits continue across the district and the results support the requirement for these to continue. Class A drugs are still available in the South Area, but it is not an open market and it is still a largely hostile environment for suppliers to work in due to the focus being paid by the South Area team.

Lead Officer	Sergeant Chris Horton, Cambridgeshire Constabulary.
---------------------	---

Enforcement action against inconsiderate/illegal parking around schools [in] the city. Also speeding.	
Objective	Improved road safety.
Action Taken	South Area PCSOs have conducted action at the following priority locations throughout this period. The expectation is that they each spend a minimum of one hour per week in support of each priority: ❑ School run inconsiderate parking - Mill End Road, Queen Emma School, Queen Edith's School, Rayleigh Close, St. Faith's School, Bosworth Road and St. Mary's School. ❑ Speed concerns – Addenbrooke's Road, Church End and Queen Edith's. As publicised, I am pleased to report further Community Speed Watch (CSW) volunteers have come forward for Queen Edith's and have received training. They are now able to be deployed.
Current Situation	There are now three CSW volunteers in Trumpington ward that can be tasked as we do for Queen Edith's. There are still opportunities for volunteers to cover Cherry Hinton.
Lead Officer	Sergeant Chris Horton, Cambridgeshire Constabulary.

Enforcement action against cycling on the pavement[s] around the city. Also cycling at night without lights.	
Objective	Improved road safety
Action Taken	South Area PCSOs have conducted action at the following priority locations throughout this period. The expectation is that they spend a minimum of one hour per week on each priority: ❑ Pavement cycling - Trumpington Road, Cherry Hinton High Street, around St. Paul's School, St. Mary's School, Stephen Purse School, Heritage School and Walpole Road.
Current Situation	The majority of persons found to have been cycling on the pavement have been school children. There have only been two items of correspondence complaining of cyclists riding on pavements; the team's activity has been targeted in accordance with the correspondence. It would be helpful if residents could advise the South Area

	team of any particular “hot spot” where it is clear, obvious and involves numerous adults so that the relevant local PCSO can be tasked accordingly.
Lead Officer	Sergeant Chris Horton, Cambridgeshire Constabulary

3 PRO-ACTIVE WORK & EMERGING ISSUES

Cambridge City Council

The Safer Communities (SC) team has continued to be involved in cases of nuisance and anti-social behaviour (ASB) across the south of the city. Where serious ASB has continued, ASB officers have served two Notices of Seeking Possession and one demotion notice.

The SC team has continued to be involved with ongoing work with stakeholders and resident representatives at the CB1 development, meeting with them regularly to address any nuisance and ASB concerns raised.

The SC team continued to deliver the programme of workshops in secondary schools in the south of the city to talk about ASB and healthy and respectful relationships.

ASB officers from the SC team attended community sessions of “Chelsea’s Choice”. This is a play looking at issues around child sexual exploitation, funded by the Cambridge Community Safety Partnership, to be delivered to all Year 9 students in Cambridge and South Cambridgeshire. There were also a number of community performances put on as well, one of which took place in Cherry Hinton. ASB officers from the SC team were on hand to talk to residents about any concerns about community safety that the play raised.

The City Council’s Neighbourhood Resolution Panel Scheme received two referrals from residents in the south of the city. One of these panels in particular was really successful and the panel meeting served to draw up an agreement that addressed and dealt with a number of longstanding issues between two households. Since the panel was held, the local residents report that things are much better.

Cambridgeshire Constabulary

During this reporting period, a local Cherry Hinton resident was charged and imprisoned for targeting and stealing from vulnerable local people. This safeguarding work was conducted by the South Area team who identified a series of similar incidents.

The team has started to imbed the use of the most popular social media platforms e.g. Facebook (/PolicingCambridgeCity) and Twitter (@CambridgeCops) and would urge local residents to follow these sites for news and photos of local action and persons we wish to talk to in relation to particular matters.

Whilst there has been concern and publicity around an increase in dwelling burglaries where specific communities appear to have been targeted, a lot of work has been conducted to reassure those communities, offer crime prevention advice and catch and convict those responsible. The Serious and Priority Crime Team at Parkside continues to target those involved in burglary and the handling of stolen property.

As the weather starts to improve, we may start to see a renewed interest in the Cambridge Lakes. The landowners, local policing team and other interested parties invested a lot of time last year and were successful in preventing the levels of anti-social behaviour that had been experienced in previous years. It has to be said that the poor summer played its part too.

4 ADDITIONAL INFORMATION

CURRENT CRIME & ASB INCIDENT LEVELS BY WARD

Page 57

			Dwelling Burglary	Other Burglary	Violent Crime	Robbery	Theft of Vehicle	Theft from Vehicle	Cycle Theft	Theft from Shop	Criminal Damage	Other Crime	TOTAL CRIME	TOTAL ASB
AREA	City South	Nov 15 – Feb 16	39	27	102	7	4	38	105	18	81	145	566	164
		Jul 15 – Oct 15	58	22	142	7	4	37	135	17	71	125	618	215
		Nov 14 – Feb 15	54	24	79	1	7	53	112	12	55	150	547	209
WARDS	Cherry Hinton	Nov 15 – Feb 16	17	7	44	4	1	1	17	6	26	42	165	57
		Jul 15 – Oct 15	32	1	52	6	1	10	17	7	29	34	189	73
		Nov 14 – Feb 15	28	3	23	0	2	19	16	4	17	27	139	62
	Queen Edith's	Nov 15 – Feb 16	9	7	22	1	1	22	17	1	16	43	139	40
		Jul 15 – Oct 15	10	10	23	0	2	11	46	1	15	36	154	38
		Nov 14 – Feb 15	15	7	22	1	2	10	28	0	14	49	148	37
	Trumpington	Nov 15 – Feb 16	13	13	36	2	2	15	71	11	39	60	262	67
		Jul 15 – Oct 15	16	11	67	1	1	16	72	9	27	55	275	104
		Nov 14 – Feb 15	11	14	34	0	3	24	68	8	24	74	260	110

5 RECOMMENDATIONS

- ❑ Continue to target the supply of controlled drugs (Class A)
- ❑ Road safety (to be specified by concerns raised at the Area Committee)
- ❑ Anti-social behaviour at the Cambridge Lakes; preventative patrols

CAMBRIDGE CITY COUNCIL

REPORT OF: Head of Communities

TO: South Area Committee

18/04/2016

WARDS: Cherry Hinton, Queen Edith's, Trumpington

CHERRY HINTON RECREATION GROUND PAVILION PROJECT: BUSINESS CASE

1. Executive Summary

- 1.1 The council has devolved to area committees decision-making powers over the use of devolved S106 developer contributions, which include those for outdoor sports provision.
- 1.2 The South Area Committee allocated £100,000 of its devolved outdoor sports S106 contributions for improvements to Cherry Hinton Recreation Ground Pavilion in January 2014. A further £200,000 of devolved S106 outdoor sports contributions were allocated to the second phase of this project in December 2016. In both cases, the allocations were subject to approval of the project appraisal/business case. The overall value of the project is therefore £300,000. These amounts already feature of the 'projects under development' list of the council's Capital Programme.
- 1.3 The Full Business Case, containing the financial and all other implications, including EQIA and Climate Change ratings are set out in the attached project control document Parts A & B.
- 1.4 The Capital Programme Board have reviewed this project, as detailed in the attached appendices and consider it is properly planned and ready for implementation.

2. Recommendations

The South Area Committee is recommended:

- a. to approve the Cherry Hinton Recreation Ground project (involving a single storey side and front extension with internal alterations to existing Pavilion), as detailed in the attached appendices, which has been properly planned and is ready for implementation
- b. to delegate to the Chief Executive to invite and evaluate tenders for the contract for the Cherry Hinton Recreation Ground Pavilion project;
- c. to delegate to the Chief Executive, following consultation with the Chair, Vice Chair and Opposition Spokes of the South Area Committee, to award a contract for the Cherry Hinton Recreation Ground Pavilion project to the tender(s) that are evaluated as the most economically advantageous to the Council.

3. Background papers

These background papers were used in the preparation of this report:

None.

4. Appendices

Project Control Document (Parts A and B)

5. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name:	Ian Ross
Author's Phone Number:	01223 – 457000
Author's Email:	Ian.Ross@cambridge.gov.uk

Cambridge City Council

**CHERRY HINTON RECREATION GROUND
PAVILION EXTENSION**

Project Control Document

PART A: Outline Business Case – Cherry Hinton Recreation Ground Pavilion Extension

Project Title	Cherry Hinton Recreation Ground Pavilion Extension
Estimated Start Date	May 2016
Target Completion Date	September 2016
Project Manager	Mac McDonald
Project Sponsor	Ian Ross
Commissioning Body	N/A
Executive Members/Ward Councillors	Richard Johnson, Cherry Hinton Ward Members

A1. Project Brief - Purpose

Working in partnership with the current adult and junior football clubs, Cherry Hinton residents, Cambridgeshire Football Association and community groups this project is to refurbish and extend the pavilions footprint to better serve the local communities sporting, community and recreational needs.

The total cost of the project will be met entirely through developer contributions for outdoor sport to provide internal alterations, extension delivering two additional changing rooms, small kitchen/meeting room and storage for equipment.

A2 Project Background

The funding for this project has been championed by local ward councillors and has been collected from S106 indoor sports contributions and approved at South Area Committee for award of the project funds.

The proposal for an extended pavilion was initiated by the football teams as they are progressing through the amateur leagues. The current pavilion does not enable the adult team to progress any higher due to changing room regulations. The junior clubs are continually expanding requiring larger facilities.

The current pavilion is a very dated facility dating back to a 1970's construction which has seen a few modifications over the years. Although the changing rooms are serviceable and functional they are not up to modern standards or

large enough for the teams to compete at a higher league level.

A playing pitch strategy (yet to be approved) for Cambridge has been undertaken and results from this outline requirements.

Continued growth within the local and surrounding wards creates more demand for offsite provision and improvements to the Councils existing facilities. A wide range of local people use the park on a regular basis such as joggers, walkers, dog walkers, buggy fit clubs, park users, ad hoc sporting groups, local community groups that would welcome the use of the pavilion for changing, refreshments and a meeting place.

There is also the need by the community for space to manage events held on the recreation ground which the pavilion at present doesn't provide. Cherry Hinton Carnival committee use the pavilion for a variety of uses leading up to and during the festival activities and this would increase the suitability for events such as this.

A3. Objectives

- To improve the sports amenities at Cherry Hinton Pavilion to increase the size of the pavilion to add two more team changing rooms, additional officials changing rooms and new entrance.
- To improve and update the current changing rooms, toilets and showers.
- To provide a kitchenette area that can accommodate meetings.
- Upgrade external cladding to increase thermal qualities of the building.
- Replacement of high level windows to rear of building
- To improve and increase provision for onsite pitch maintenance machinery, nets and other training equipment used by the football clubs.
- To provide a ramped access or alternative method to address DDA access to the pavilion.
- Provide increased opportunities for local residents and community organisations to use the facilities.
- To improve the sustainability and efficiency of the building.

A4. Benefits

Overall the project would provide :

- Increase the quality of provision of the site for adults and junior football games.
- Improve the team changing room accommodations and amenity welfare facilities throughout and to meet FA ground grading requirements.

- Allow for increased use of the recreation ground by providing designated changing rooms for matches.
- Allow mixed use of the facilities regardless of gender, belief or diversity due to increased changing rooms.
- Increase the kitchenette area to include meeting area making it more accessible and useable by the clubs to provide on-site refreshments during matches supporting the local club finances.
- Increase storage space so the current showers are not used to store equipment. This will also remove the need for the existing steel container to remain on site.
- Increased opportunities for physical activity and impact upon the health and well-being of people of all age ranges and abilities.
- Provide well designed facilities that meet current guidance and regulations and opportunities to deliver energy saving features.
- Improve disabled access.

A5. Risks

The main risks are if the project is not approved are:

- Building and constructions costs rising higher than predicted which could alter the affordability of the scheme and cause the project to be downsized or seeking additional funding.
- Future senior club development cannot progress to higher football leagues.
- Funds would need to be allocated to alternative projects.

A6. Deliverables

- A ground floor extension to the front of the existing building to create two new team changing rooms and additional officials changing room.
- To improve and update the current changing rooms, toilets and showers.
- To provide a kitchenette area that can accommodate meetings.
- Upgrade external cladding to increase thermal qualities of the building.
- Replacement of windows to rear of building
- To improve and increase provision for onsite storage.
- To provide a ramped access or alternative method to address DDA access.

A7. Scope

New Changing Rooms

- Extend the ground floor at the front of the building to create two new team changing rooms, one officials changing room and a new entrance to the changing rooms with integrated toilet and wash facilities.
- To meet Ground Grading requirements for Step 6/7.

New Kitchenette & Meeting Area

- Extend the ground floor at the front of the building to include a new kitchenette and meeting area with its own entrance..
- With the kitchenette area being able to serve out onto the open space.

Updated Changing Rooms

- Modernise the current changing rooms and shower areas

Alteration of Existing Kitchen

- Alterations, extension and modernisation to the existing kitchen into a new officials changing room with integrated toilet and wash facilities.

New DDA access to Pavilion

- Creation of a new ramp or similar to address DDA access to the building

Energy Efficiency

- Install LED lighting
- Install individual electric showers
- Install 4.5ltr cisterns to all toilets
- Proposals will be considered regarding alternative heating i.e. air source heat pump etc

New Storage Area

- Extend pavilion to integrate secure storage for machinery and equipment.

Footpath Linkage

- Footpath to be redirected to improve access

A8. Out of Scope

Works to adjacent public toilets

A9. Constraints

The works programme will be carried out in consultation with the football clubs and community groups to ensure minimal disruption. It may be possible that the works can take place in the summer months without affecting the football season but the local FA have indicated that they are able arrange early season matches to be away games to allow works to progress of the build.

A10. Estimated Resource Requirements

A10.1. Financial Resources

The resources are derived from S106 monies allocated from South Area Committee, and have been put forward to be spent on this site for works to the pavilion.

South Area Committee dates:

13/01/2014

14/12/2015

A10.2. People resources

Support Services:

Finance – cost centre supply, VAT advice and invoice payments.

Legal – construction contract documents and ITT advice.

Procurement – to oversee any procurement issues

Planning – planning application approvals – **Approved Ref: 15/0713/FUL**

Building Control – drawing and build approvals – **Approved**

Project Team:

Recreational Technical Officers, Sport & Recreation Manager

Open Space Asset Officers, Open Space Project Team

Local representation Friends Group

Local representation Cherry Hinton FC

Local representation Cherry Hinton Lion Colts

General Manager Cherry Hinton Village Centre for GLL

External Resource:

Architect – To provide Building Drawings - **Complete**

Structural Engineer for building plan submissions – **Complete**

Contractor to build facilities. – **To Procure**

A11. Describe the scope and purpose of any feasibility (pilot) study

All agreed in consultation with Clubs / Local Ward Councillors and resident groups.

A12. Proposed project organisation

The project will be managed by the Recreation Technical Officer which will be overseen by the Sport & Recreation Manager, utilising as many internal resources as possible.

A13. Communications and Stakeholder Engagement

Direct communications with the football groups and Cambs FA
Direct communications with local community group and festival committee
Direct communications with local ward councillors
Friends meetings/display boards outlining and updating them on the project
Updates to South Area Committee.

A14. Outline Business Case (Part A) Sign Off	Date agreed
Project Manager	08.03.16
Project Sponsor	08.03.16
Capital Programme Board	08.03.16
Document checklist: • Capital funding prioritisation form • Request for feasibility funding • Building plans • Planning permissions • Building control permissions • ITT	

PART B: Full Business Case

B1. Capital Project Appraisal - Capital costs & funding – Profiling

Project Budget - £300,000

B1a. VAT implications

Initial VAT advice has been undertaken with the Councils VAT officer and the current proposals seem acceptable but any further clarifications will be reported back to the programme board if there are any detrimental implications.

Total Capital Costs	See appendix A
Total Capital Funding Requirements	See appendix A

B2. Revenue Costs and Funding

There are some revenue costs for utilities for the running of the pavilion of heating, water, lighting and ventilation.

Repair and maintenance costs are already managed within a centralised budget (cost centre code 20310) held for all outdoor pavilions around the City. Works allocated on an as and when required based on utilisation and vandalism repairs with some element of planned works undertaken annually.

It is unlikely there will be any noticeable increase in either elements of expenditure over current annual spends on the site for maintenance.

Future aspiration – Once completed to work with Cherry Hinton Football Club and the Lions to run the pavilion under community ownership such as Trumpington and Nuns Way pavilions, where the club pays for revenue, expenditure and maintains the pitches and not hire facilities through the Council/GLL and retain hire fees to pay for pavilion operation and maintenance under SLA.

At this point in time a Community Use agreement is not needed for its current use but, would look to have one in place if the aspiration of the Clubs running the pavilion was to come to fruition.

	2015/16 £s	2016/17 £s	2017/18 £s	2018/19 £	Annual ongoing
Revenue funding requirements	0	0	0	0	0

Broken down as detailed in the Spreadsheet at Appendix B

B3. Findings from feasibility study

None undertaken – not required.

B4. Procurement Strategy

An architect has been engaged to help with designs and any associated necessary planning permissions/applications. – **Approved Ref: 15/0713/FUL**
Structural engineers have been engaged to assist with planning applications and building control submissions and calculations. – **Approved structural drawings**

Once planning and building control has been sought and approved the project will be procured for construction through an ITT with the fully specified construction drawings under a minor work JCT contract with local government supplemental additions.

The project will be managed by the Recreation Team in Arts & Recreation.

Target Dates for major procurement elements of the project (where appropriate):

Start of procurement	March / April 2016
South Area Committee Sign off	April 18th 2016
Award of Contract	May 2016
Start of project delivery	May / June 2016
Completion of project	September 12th 2016
Date that project output is expected to become operational (if not same as above)	September 2016

B5. Staffing and external contractor resources

Below are the resources required from Cambridge City Council Personnel

Skill/level/person	Estimated number of hours	Estimated Duration	
		Start date	Finish date
Project Manager – Sport & Recreation Manager	24		Sept 16
Project team expert – Recreation Technical Officers	120		Sept 16
Contractor/Consultant	TBC		Sept 16
Legal	24		Aug 16
Human Resources	0		
Finance	4		April 16
Procurement	6		April 16
etc. backfill/temporary staff resource	0		

B6. Wider staff implications

There are no wider staff implications other than those identified.

B7. Outline your approach to consultation

Consultation will be undertaken on a regular basis with the following groups who will directly input for the deliverables of his project;

Cherry Hinton Football Club

Cherry Hinton Lions football club

Cherry Hinton Festival Committee

Local Ward Councillors

GLL at Cherry Hinton Village Centre

Local Friends group

B8. Equalities Impact (EQIA)

An equalities impact assessment has been undertaken that highlights improved access, separate male / female changing areas and baby changing facilities.

B9. Environmental Impact

-L: low negative impact.

The project will have a low negative impact over the current energy profile of the building, as the footprint of the building will be expanding and more energy will be required to light and heat the new spaces.

B10. Other Impact (s)

There are no other current impacts identified.

B11. Risk assessment

Capital Project prioritisation scoring matrix included with the pack.

There is a low risk assessment for this project, and will be subject to standard building control measures and approved health& Safety and method statements received from contractors as part of their tender returns.

There are £77,000 of developer contributions that are time limited to the 17th December 2016 and are required to be contractually committed before that date, and will be used to fund this project.

The work area, storage compound will require to be full height (2.4m minimum) with secure gates as the site is adjacent to the play area.

A traffic management plan will be put in place to ensure the separation of public, pedestrians and vehicles, whilst the works are undertaken.

B12. Anticipated approach and timetable

Start of the County & Colts Football season – Cambs FA to agree schedule of early season games to be played away if project overruns.

PROVIDE TIMELINE OF KEY PROJECT DATES

Stage/Milestone	Outcome/Deliverable	Date of Completion
Consultation of project	Consensus of project	Jan – June 15

Planning – 15/0713/FUL	Permissions	July 2015
Architect plans	Plan of project	June 2015
Building Control Plans		March 2016
ITT procurement		March/April 2016
Award of Contract		May 2016
Start on site		May 2016

B13. Project Approval Sign Off	Date agreed
Project Manager	08.03.16
Project Sponsor	08.03.16
Capital Programme Board	08.03.16

Appendices

Project Control Document Part B	
Appendix A	Capital Costs and funding Profiling

Capital Project Appraisal – Capital costs & funding – Profiling

Appendix A

	2013/14	2014/15	2015/16	2016/17	2017/18	Comments
	£	£	£	£	£	
Capital Costs						
Building contractor /works		2,152		282,921	8,000	17/18 funds are for retention money
Purchase of vehicles, plant & equipment						
Professional /Consultant fees		500	3,427	3,000		
Other capital expenditure						
Total Capital Cost		2,652	3,427	285,921	8,000	
Capital Income / Funding						
Government Grant						
Developer Contributions		2,652	3,427	285,921	8,000	S106 Outdoor sport
R&R funding						
Earmarked Funds						
Existing capital programme funding						
Revenue contributions						
Total Income		2,652	3,427	285,921	8,000	S106 Outdoor sport
Net Capital Bid		0	0	0	0	

Cambridge City Council Equality Impact Assessment

Completing an Equality Impact Assessment will help you to think about what impact your strategy, policy, plan, project, contract or major change to your service may have on people that live in, work in or visit Cambridge, as well as on City Council staff.



The template is easy to use. You do not need to have specialist equalities knowledge to complete it. It asks you to make judgements based on evidence and experience. There are guidance notes on the intranet to help you. You can also get advice from Suzanne Goff, Strategy Officer on 01223 457174 or email suzanne.goff@cambridge.gov.uk or from any member of the Joint Equalities Group.

1. Title of strategy, policy, plan, project, contract or major change to your service:

Refurbishment and Extension of Cherry Hinton Recreation Pavilion

2. What is the objective or purpose of your strategy, policy, plan, project, contract or major change to your service?

To upgrade the existing facilities and expand the potential for use by existing clubs and the wider local requirements.

3. Who will be affected by this strategy, policy, plan, project, contract or major change to your service? (Please tick those that apply)

- ☒ Residents
- ☒ Visitors
- ☒ Staff

A specific client group or groups (please state):
Cherry Hinton FC & Cherry Hinton Lions FC

4. What type of strategy, policy, plan, project, contract or major change to your service is this? (Please tick)

- ☐ New
- ☐ Revised
- ☒ Existing

5. Responsible directorate and service

Directorate: Customer & Community Services

Service: Sport & Recreation

6. Are other departments or partners involved in delivering this strategy, policy, plan, project, contract or major change to your service?

✓ Yes

Planning Team is giving advice on S106 contributions, S106 agreement and planning permission.

7. Potential impact

None

(a) Age (any group of people of a particular age, including younger and older people – in particular, please consider any safeguarding issues for children and vulnerable adults)

Positive Impact

- ✓ The additional changing rooms will give allow separate changing to address any potential safeguarding issues
- ✓ Additional changing rooms will increase the potential for use by a range of ages.
- ✓ There will be potential to the adult changing areas to increase safeguarding compliance.

Negative Impact

- No known negatives

(b) Disability (including people with a physical impairment, sensory impairment, learning disability, mental health problem or other condition which has an impact on their daily life)

Positive Impact

- This project will ensure that there is access for those with a physical impairment, including access to kitchen and ancillary rooms as well as changing rooms.
- Colours will be selected to enhance the visibility by those with a visual impairment.
- Dedicated DOC M toilet facilities.

(c) Gender

- Changing rooms can be gender segregated and are fully enclosed allowing mixed groups to have separate and segregated changing
- Separate Male & Female WC's

(d) Pregnancy and maternity

Positive Impact

Drop down Baby changing bed to be installed within Disabled wc allowing dual usage.

Negative Impact

No Baby changing facility within the existing building.

(e) Transgender (including gender re-assignment)**Positive Impact**

- Individual changing room available on request. (Would be able to use the additional match official changing room).

Negative Impact

- No known negatives

(f) Marriage and Civil Partnership

Not applicable

(g) Race or Ethnicity**Positive Impact**

- Changing rooms have separate entry and are fully enclosed allowing changing for those that require segregated areas.
- Separate WC facilities
- Small area for serving drinks and provisions.

Negative Impact

- No known negatives

(h) Religion or Belief**Positive Impacts**

- Changing rooms that allow for use by individual groups such as Asian ladies or others that require discreet changing.
- The changing rooms and small kitchen area could be used by community groups for events on the recreation ground.

Negative Impacts

- No known negatives

(i) Sexual Orientation

- No known impacts

(j) Other factors that may lead to inequality – in particular – please consider the impact of any changes on low income groups or those experiencing the impacts of poverty (please state):

Positive Impact

- Due to the inclusion of environmental and energy saving measures included in the construction it should be possible to secure manageable hire fees, along with the increased capacity of the facility.
- A potential to provide sporting and community options for greater numbers of the community.

Negative Impact

- Restricted access to communal space due to construction traffic

8. If you have any additional comments please add them here

None

9. Conclusions and Next Steps

- If you have not identified any negative impacts, please sign off this form.
- If you have identified potential negative actions, you must complete the action plan at the end of this document to set out how you propose to mitigate the impact. If you do not feel that the potential negative impact can be mitigated, you must complete question 8 to explain why that is the case.
- If there is insufficient evidence to say whether or not there is likely to be a negative impact, please complete the action plan setting out what additional information you need to gather to complete the assessment.

All completed Equality Impact Assessments must be emailed to Suzanne Goff, Strategy Officer, who will arrange for it to be published on the City Council's website.
Email suzanne.goff@cambridge.gov.uk

10. Sign off

Name and job title of assessment lead officer:
Mac McDonald : Recreation –Technical Officer

Names and job titles of other assessment team members and people consulted:
Julie Durrant – Recreation Technical Officer

Date of completion: 04/03/16

Date of next review of the assessment:

Action Plan

Equality Impact Assessment title:

Date of completion: 04/03/16

Equality Group	Pregnancy and Maternity
Details of possible disadvantage or negative impact	No Baby Changing Facility
Action to be taken to address the disadvantage or negative impact	Baby changing facility (Drop Down Bed) to be installed within the disable toilet area and room designated as Disabled & Baby Changing.
Officer responsible for progressing the action	Mac McDonald
Date action to be completed by	31/08/16

Other factors that may lead to inequality	
Details of possible disadvantage or negative impact	Restricted access to recreation ground due to construction traffic.
Action to be taken to address the disadvantage or negative impact	Traffic Management plan that will indicate working times, delivery times, traffic movement, banksman duties etc.
Officer responsible for progressing the action	Mac McDonald
Date action to be completed by	31/07/16

DO NOT SCALE.
All dimensions to be checked on site.
© Copyrighted and reproduced without the consent of the Architect.

PLEASE NOTE: ENSURE SETTING OUT OF NEW EXTERNAL WALL ALLOW FOR A CONTINUOUS ALIGNMENT OF NEW WEATHERCLAD RAINSCREEN CLADDING FROM EXISTING WALLS TO NEW.

PLEASE NOTE: ALL EXISTING EXTERNAL WALLS TO BE STRIPPED BACK TO SHEATHING BOARD, THEN OVERLINED WITH A NEW BREATHER MEMBRANE (KINGSPAN NILVENT OR SIMILAR), 30mm KINGSPAN KOOLTHERM K12 FRAMING BOARD RIGID INSULATION, BREATHABLE MEMBRANE AS PREVIOUS, 25x50mm SW TREATED VERTICAL COUNTER BATTENS AT CENTRES TO ALIGN WITH WALL STUDS AND 25x38mm HORIZONTAL CHAMFERED AND TREATED BATTENS TO TAKE 7.5mm HORIZONTAL WEATHERCLAD RAINSCREEN CLADDING.

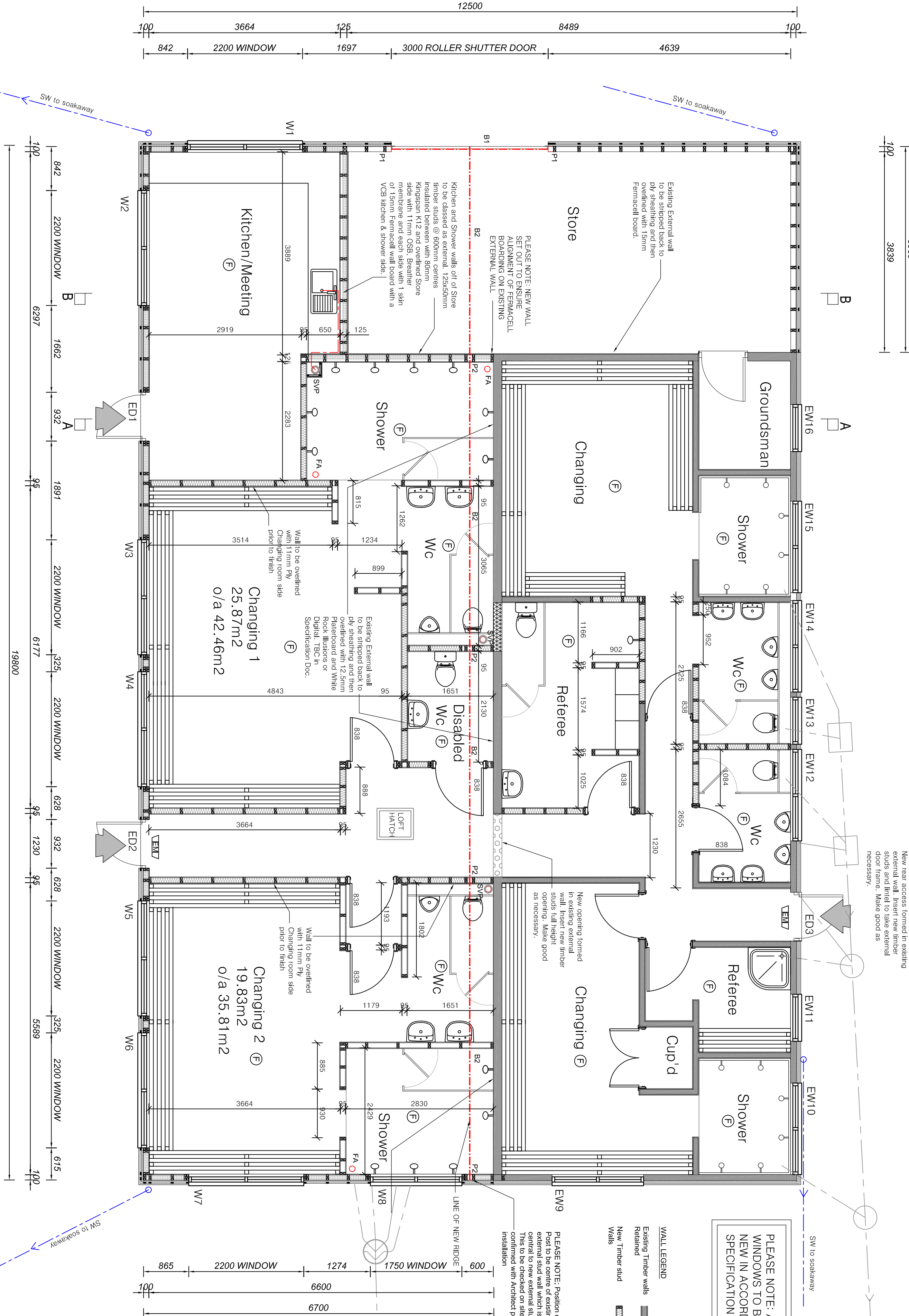
New rear access formed in existing external wall. Insert new timber studs and lined to like external door frame. Make good as necessary.

PLEASE NOTE: ALL EXISTING WINDOWS TO BE REPLACED AS NEW IN ACCORDANCE WITH THE SPECIFICATION DOCUMENT

WALL LEGEND

Existing Timber walls
Retained
New Timber stud Walls

PLEASE NOTE: Position of Steel Posts to be formed in existing external wall. Timber studs full height in opening. Make good as necessary. This to be checked on site and confirmed with architect prior to installation



1:50 - Ground Floor Layout

PLEASE NOTE: New external wall makeup: ~ 235mm Asprox Overall Wall Target U-Value 0.28W/m²K
7.5mm Vertical T&G Weatherclad rainscreen cladding, Calcium silicate board fixed to 25x50mm battens to align with timber stud frame
Breathable sarking membrane (Kingspan Nilvent or similar) and
30mm Kingspan Kooltherm K12 framing board rigid insulation
11mm OSB overlaid with 1 type building wrap breathable membrane (or Kingspan Nilvent) to align with 11mm OSB
11mm OSB overlaid with 1 type building wrap breathable membrane (or Kingspan Nilvent) to align with 11mm OSB
Over lined with a 500g VCB and 12.5mm Plasterboard White Rock finish.
To achieve a U-Value 0.23W/m²K

STRUCTURAL STEEL LEGEND
P1= 80 X 30 X 530 S/S
P2= 80 X 30 X 530 S/S
B1= 150 X 60 P/C
B2= 254 X 146 X 37 UB

CEILING
Emergency Exit Sign Lighting
Ceiling mounted extract fan

Proposed Ground Floor Layout

NOTES:

- THIS DRAWING IS TO BE READ IN CONJUNCTION WITH ALL RELEVANT DETAIL SHEETS AND WITH THE GENERAL SPECIFICATION AVAILABLE FROM HELIX DESIGN AND PETER DANN LTD
- FOR FOUNDATION DETAILS REFER TO ENGINEERS DETAILS AND SPECIFICATIONS.
- ALL MANUFACTURERS AND CONSTRUCTION DETAILS MUST BE APPROVED PRIOR TO WORK COMMENCING.
- ANY LIMITS TO EXTERNAL OPENINGS TO BE INSTALLED IN ACCORDANCE WITH MANUFACTURERS INSTRUCTIONS INCLUDING CAVITY TRAYS OVER, ALL LIMITS TO BE INSULATED AS MANUFACTURERS DETAILS.
- AT ALL ABUTMENTS THERE IS TO BE A CAVITY TRAY PREFORMED WITH WEERHOLES.
- LOFT HATCH TO BE INSULATED AND AIR TIGHT SEALED.
- LIGHT FITTINGS TO BE SURFACE MOUNTED TO AVOID CUTTING THROUGH VAPOUR CONTROL BARRIER AND ROBUST AND MOISTURE RESISTANT DESIGN. ALL FITTINGS TO BE ENERGY EFFICIENT IN ACCORDANCE WITH PART L1 2013.
- ADOPT 100-150 LUX MINIMUM THROUGHOUT CHANGING ROOMS
- ALL PRANMAGE TO COMPLY WITH BUILDING REGS. PART H 2002 LAID TO REGULAR FALLS ON GRANULAR BED, DRAINS UNDER BUILDING ARE TO BE SURROUNDED IN FREE FLOWING GRANULAR NATURAL DRAINS PASSING THROUGH BUILDING FOOTING AND DRAINAGE OPENING TO GIVE 50mm SPACE ALL ROUND THE PIPE. MINIMUM 100mm Ø PIPE SIZE HOWEVER INCREASED TO 150mm Ø FOR DRAINAGE SERVING 10 OR MORE UNITS. (DRAINAGE SERVING 10 OR MORE UNITS)
- INTERNAL WALLS TO BE INSULATED WITH 100mm ISOVOLC POSITIONED IN THE CAVITY WHERE SHOWN ON PLAN AND CLAD WITH A SINGLE LAYER OF 12.5mm GYPROC PLASTERBOARD EACH SIDE.
- THERE MUST BE A FLUSH AND LEVEL THRESHOLD OUTSIDE THE MAIN EXTERNAL ENTRANCE DOOR. THRESHOLDS SHOULD NOT PROJECT MORE THAN 15mm ABOVE FLOOR LEVEL AND BE FINISHED TO MATCH THE FINISH OF THE ADJACENT FLOOR SURFACING. DRAINAGE DRAIN ACROSS THE WIDTH OF THE DOOR OPENING.

PRELIMINARY

ISSUE	DATE	REVISION	BY
A	02.03.16	First Issue	SR



Do Not Scale:
All Dimensions Are in Millimetres Unless Otherwise Stated
If in Doubt Ask!
This plan is drawn as hand/drawing

PROJECT:

CHERRY HINTON RECREATION GROUND PAVILION
HIGH STREET , CHERRY HINTON, CAMBRIDGE

DWG TITLE:

PROPOSED GROUND FLOOR LAYOUT

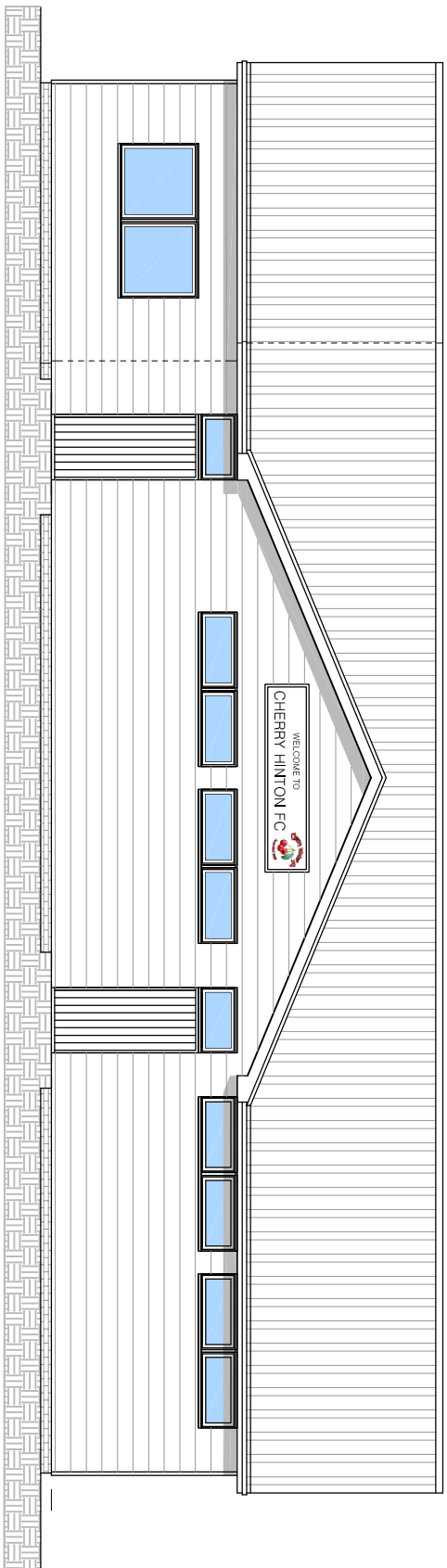
JOB NO:	DWG NO:	REV:
169	169-CHE-23	A
SCALE:	DRN BY:	
1:50, 1:10 @ A1	SR	
DATE:	CMD BY:	
18/08/2015		

helix design
solutions Ltd

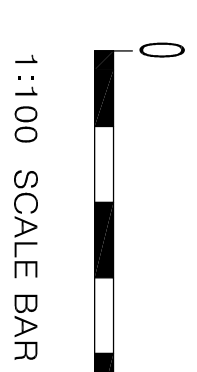
architectural and planning consultants

info@helixdesignsolutions.co.uk Tel: 01574 801295
15 Malvern Close Braintree Essex CM7 2QZ

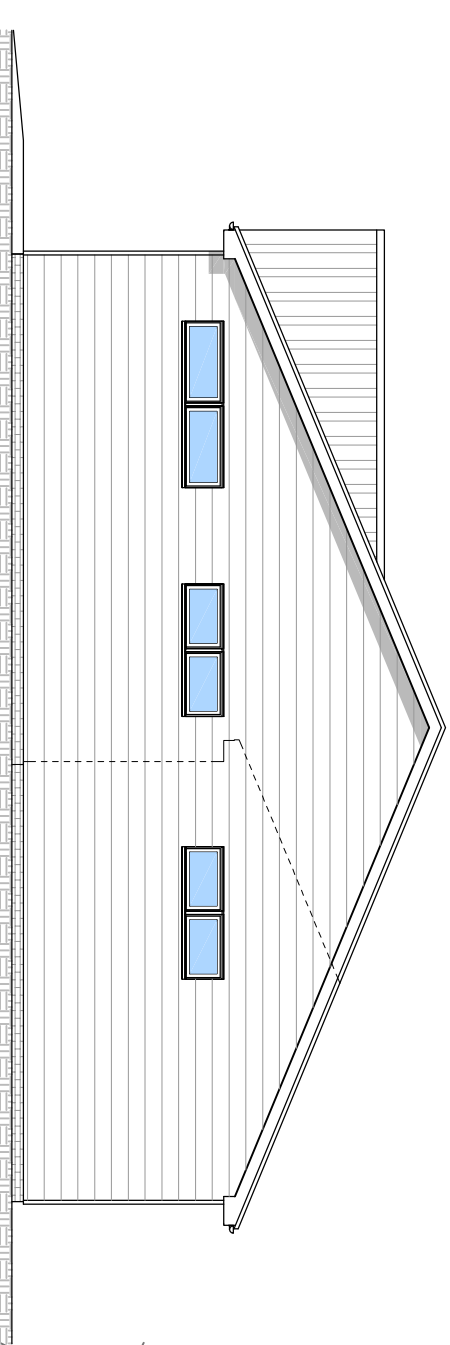
This page is intentionally left blank



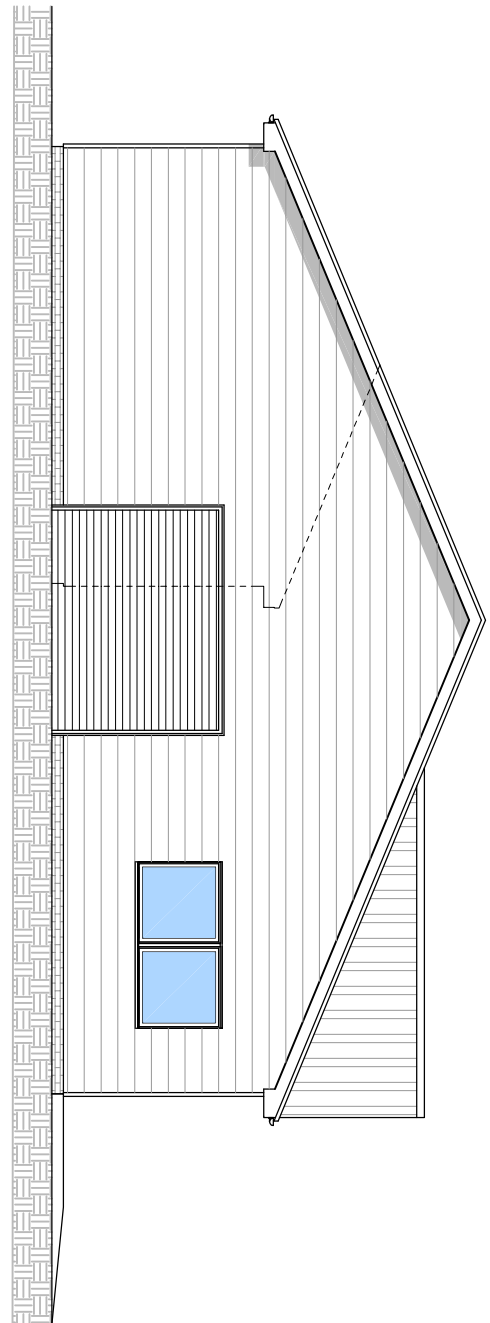
1:100
NORTH ELEVATION



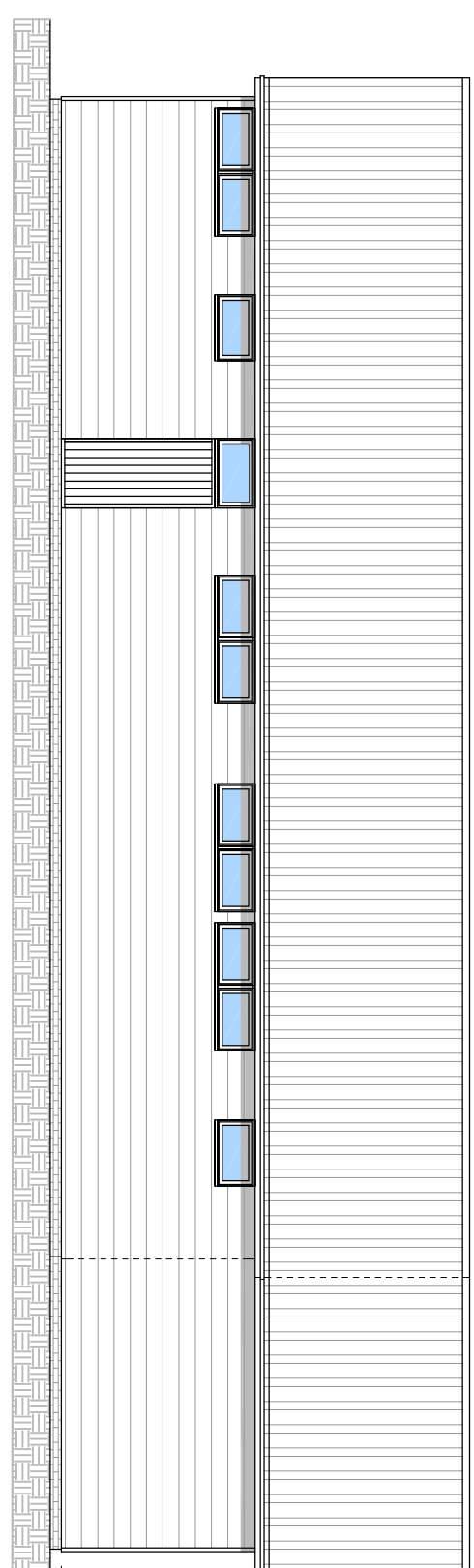
1:100 SCALE BAR



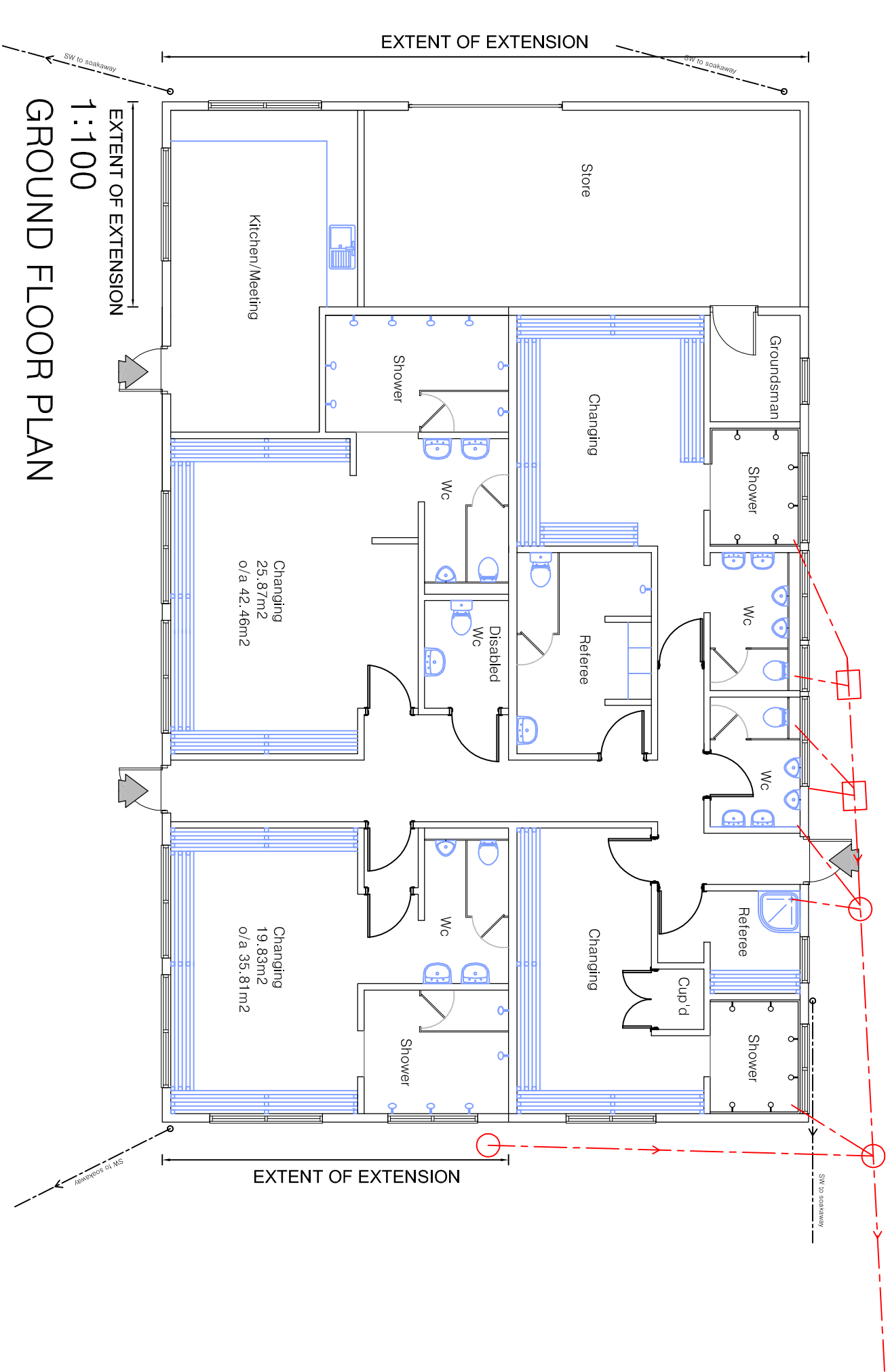
1:100
WEST ELEVATION



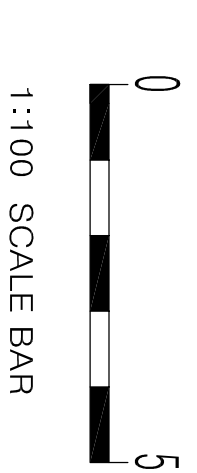
1:100
EAST ELEVATION



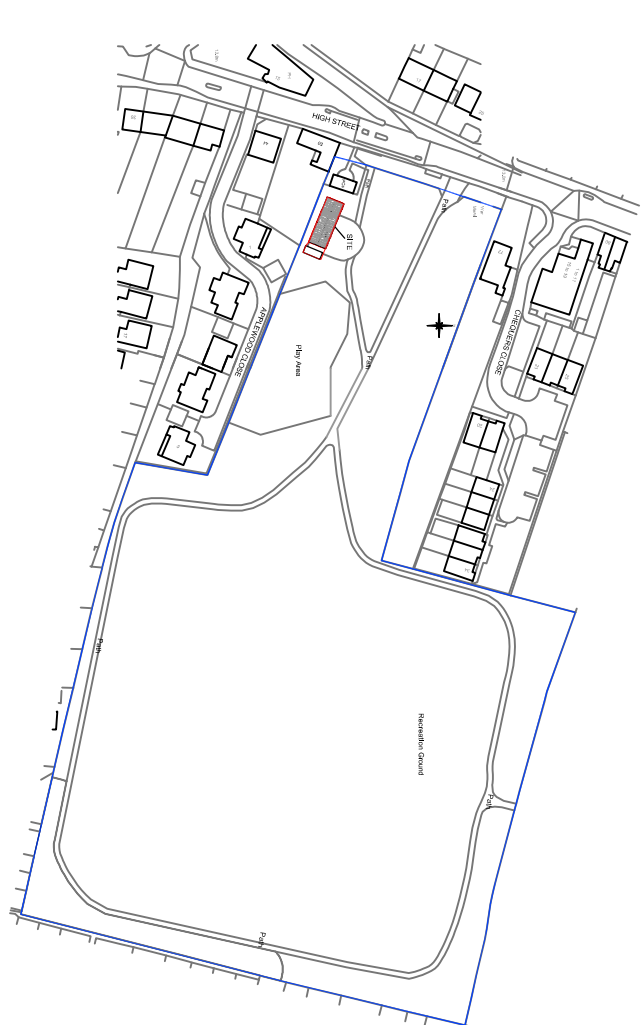
1:100
SOUTH ELEVATION



1:100
GROUND FLOOR PLAN



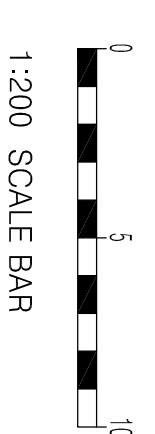
1:100 SCALE BAR



1:2500
SITE LOCATION PLAN



1:200
PROPOSED SITE LAYOUT



1:200 SCALE BAR

PRELIMINARY

This page is intentionally left blank



To: **South Area Committee - 18th April 2016**
Report by: Jackie Hanson
Community Funding & Development Manager
Communities, Arts & Recreation Service
Wards affected: Cherry Hinton, Queen Edith's, Trumpington

STRATEGIC REVIEW OF COMMUNITY PROVISION

Not a key decision

1. Executive summary

- 1.1 To provide an update on the work of the review to date and outline proposals for the next steps of the information gathering exercise.
- 1.2 To provide initial findings from the audit of city-wide community facilities.

2. Recommendations

The South Area Committee is recommended to:

- 2.1 Note the work of the review and initial findings of the city-wide community facilities audit.
- 2.2 Promote the 'call for evidence' stage of the review and encourage stakeholders to feed in their experience and evidence as detailed in sections 5 and 6 of this report.

3. Background

- 3.1 In October 2015 the Community Services Committee considered a report on the strategic review of community provision and the Executive Councillor for Communities agreed **the approach** to the review to include:
 - An evidenced-based, strategic assessment of community provision to achieve agreed outcomes detailed in 3.2.
 - The scope of the work to include City Council run centres, community development resource and support for communities, other community

facilities, major growth sites, County Council libraries and the Council's Digital Transformation and Customer Access strategies

- **A work programme** considering current provision, need, opportunity, and future focus containing the following components:
 - An audit of facility provision which will also support the requirements for the interim arrangements for s106 and Community Infrastructure Levy (CIL) requirements
 - An analysis with partners of community and population requirements
 - Anti-poverty and Digital Transformation Strategy support requirements
 - Opportunity for collaboration with Property Services and other stakeholders such as the Library Service

3.2 **The outcomes** for this review are:

- Stronger communities (e.g. inclusive, connected, resilient, vibrant, good places to live)
- Council resources which are targeted to known need
- Savings – with a focus on reducing net cost by opportunity for further efficiency and generating increased income with the possibility of redirecting resources

4. Community Facility Audit 2015

- 4.1 In October 2015 we launched a survey to identify community facilities across the city available for use by local people. For the purpose of this review we used the following to define a 'community facility':

Community facilities are buildings that are available for use by the wider community and/or for hire by local groups for a range of community/social activities and meetings, for at least some of their opening hours each week.

- 4.2 These buildings could include schools, churches and libraries etc. whose primary function may not be a community facility but offered some use/space for wider community use for some of the time. The facilities had to be accessible to everyone in the community regardless of race, gender, religion, disability, sexual orientation and age.
- 4.3 The purpose of the audit was to understand the range of community facility provision across the city and where there is capacity or unmet demand, to help inform future decision making, particularly in respect of planning and investment.

- 4.4 To maximise the use of the information the survey was divided into three sections to cover current use, current capacity and future development. Survey Monkey was used to enable efficient reporting.
- 4.5 A list of facilities was compiled using data from existing databases, planning and other research material. 161 venues were invited to complete the survey if they had facilities available for wider community use.
- 4.6 The survey was launched on 29.10.15 with a closing date of 26.11.15. (30.11.15 for schools). **75 facilities** responded to the survey which is a response rate of **46.58%**. Those that did not respond may not have community use at their facilities.
- 4.7 **Initial survey findings are attached as Appendix 1.**

5. Next Steps

- 5.1 To continue to build the evidence base to identify need across the city the next stage of the process will be to:
- Map the community provision in Cambridge and the areas they service to see their locality and reach.
 - Use the survey and mapping information to launch a call for evidence asking a broad range of stakeholders to comment, sharing their experience of need, gaps, excess etc. of the current provision. Stakeholders would include elected members, residents, communities of interest and geography, professionals, equalities groups, statutory agencies, voluntary organisations, community groups, etc.
 - Prepare maps to overlay key data such as the indices of multiple deprivation (IMD), free internet access points, and the Health Joint Strategic Needs Assessments (JSNAs).
 - Data collection and analysis of City Council run centres
 - Collect expressions of interest in the wider review to help inform the ongoing consultation and engagement process, and to be able to keep people informed.

6. Call for Evidence

- 6.1 Between March and May 2016 we will collect feedback from a broad range of stakeholders regarding the survey findings. We are attending this cycle of area committees and will launch a survey and hold focus groups to gather evidence in answer to:
- a.) Are there any other community facilities meeting our definition that we have not identified?

b.) Are there any particular needs or gaps in the provision of community facilities across the city?

c.) Is there any excess or surplus in the provision of community facilities across the city?

7. Expressions of Interest

7.1 We will also be collecting expressions of interest in the wider review outcomes to help inform the consultation and engagement process and to be able to keep people informed.

8. Timetable

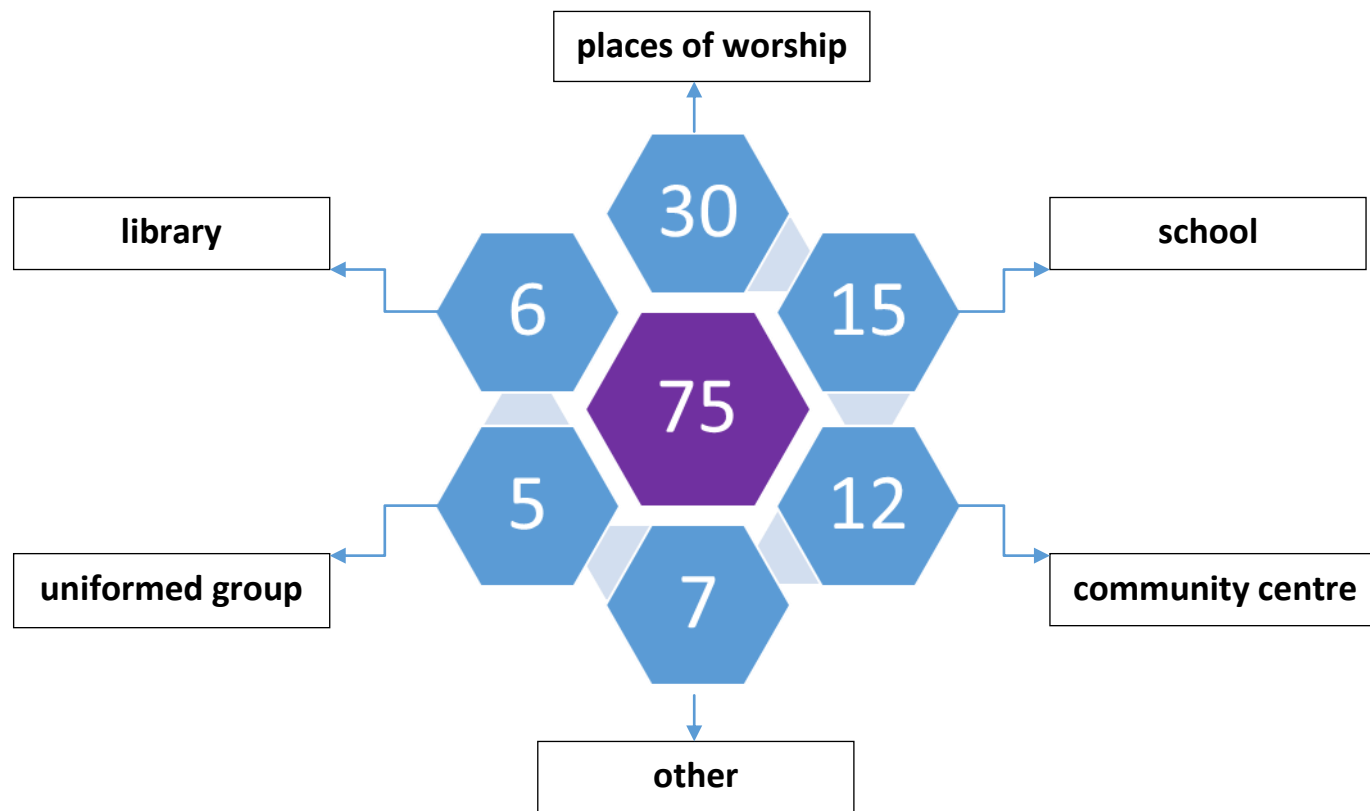
Mapping data	March – May 2016
Call for evidence	March – May 2016
Expressions of interest	March – May 2016
CS Scrutiny Committee – Need & Options	June 2016

Community Facilities Audit 2015-16 - Initial Survey Findings

75 surveys were completed

(note: not all respondents completed every question)

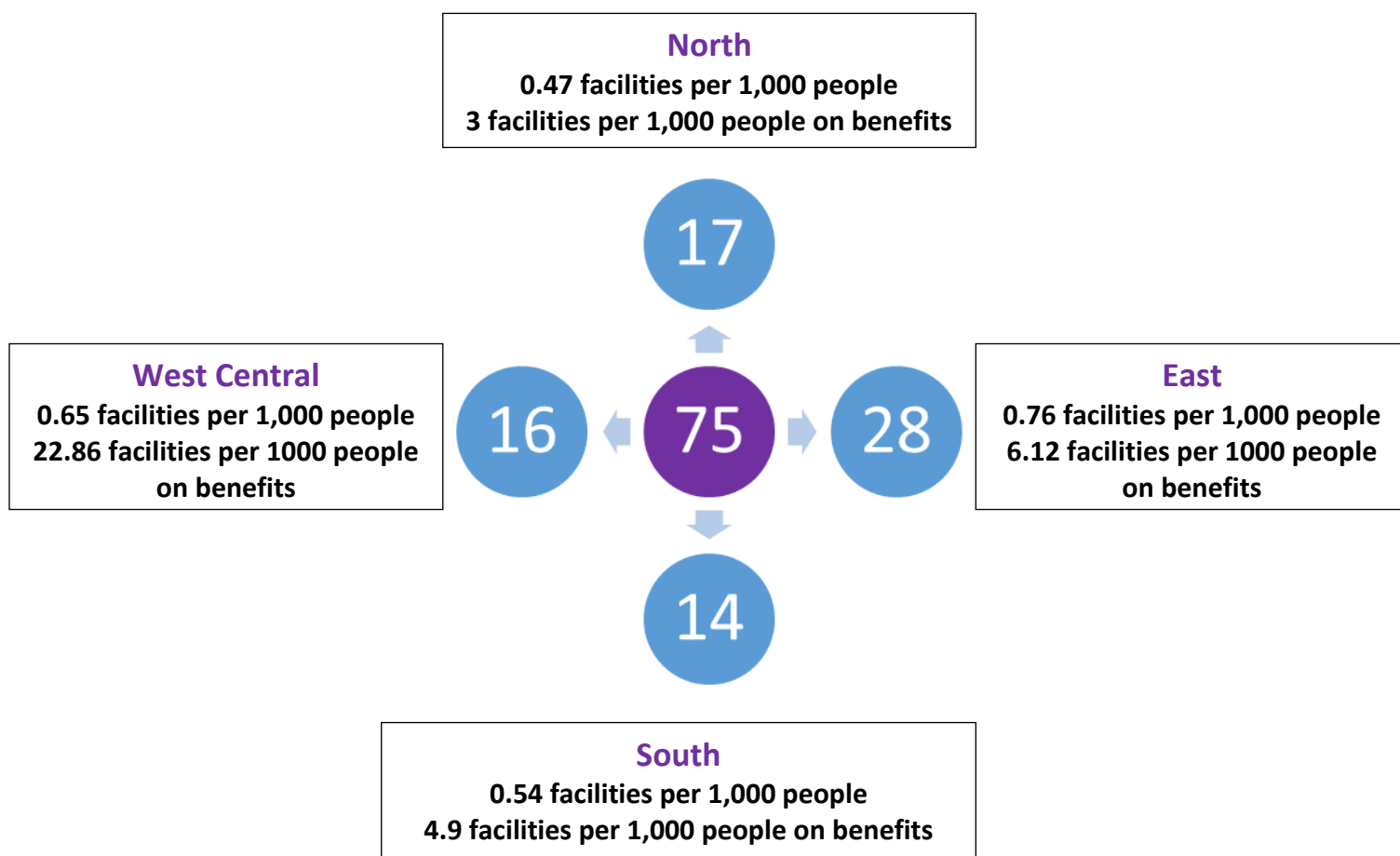
Type of facility



General information

- ◆ only 25 of the facilities were not run by voluntary or charitable organisations
- ◆ 36 of the facilities are available for community use for over 80% of the time their building is open
only 11 are available for community use for less than 40% of the time their building is open
- ◆ only 8 do not have to turn down bookings
 - 15 have to turn down bookings at least once a week
 - 39 have to turn down bookings on at least a monthly basis
 - 34 say this is because the space required is already booked
 - Most try to signpost another facility
- ◆ 55 have community hire charge rates
 - 48 have business/commercial hire charge rates
 - 30 offer free or reduced price activities for people on low income or in receipt of benefits

Location



Facilities available

- ◆ 45 have car parking
- ◆ 40 have disabled parking
- ◆ 52 have cycle racks
- ◆ 65 are accessible by bus routes
- ◆ 18 have outdoor areas
- ◆ 62 have disabled access
- ◆ 59 have disabled toilets
- ◆ 8 have 'changing places' toilets
- ◆ 42 have baby changing facilities
- ◆ 39 have hearing loops
- ◆ 13 have cafes
- ◆ 57 have kitchens
- ◆ 38 have free Wi-Fi
- ◆ 11 have free computer access

Activities taking place at the facilities

- ◆ 10 digital inclusion
- ◆ 11 computer skills
- ◆ 2 CAB advice
- ◆ 5 debt advice
- ◆ 11 foodbank
- ◆ 6 credit union
- ◆ 8 employment support
- ◆ 7 cooking classes
- ◆ 17 counselling
- ◆ 9 addiction support
- ◆ 27 language sessions
- ◆ 42 family and preschool
- ◆ 35 older people
- ◆ 41 youth
- ◆ 28 arts & crafts
- ◆ 43 general sport & physical activity



To: **South Area Committee - 18th April 2016**

Report by: Jackie Hanson
Community Funding & Development Manager
Community Services

Wards affected: Cherry Hinton, Queen Edith's, Trumpington

AREA COMMITTEE COMMUNITY GRANTS 2016-17

1. Executive summary

- 1.1 This report details applications received to date for 2016-17 funding for projects in the South Area, makes recommendations for awards and provides information on the eligibility and funding criteria.

2. Recommendations

The South Area Committee Councillors are recommended:

- 2.1 To consider the grant applications received, officer comments and proposed awards detailed in Appendix 1, in line with the Area Committee Community Grants criteria detailed in paragraph 3.6.
- 2.2 To agree the proposed awards detailed in Appendix 1 and summarised in the table below:

Ref	Organisation	Purpose	Award £
S1	Accordia and Community Residents Association (ACRA)	Summer family sports day	0
S2	Accordia and Community Residents Association (ACRA)	Christmas event for Accordia families	0
S3	Age UK Cambridgeshire	Trumpington Trips	900
S4	Cambridge Royal Albert Benevolent Society	Social event for frail, elderly residents	500
S5	Cambridge & District Citizen's Advice Bureau	Pilot outreach project in Trumpington	2,605
S6	(Cambridgeshire Older People's Enterprise) Evelyn Charnley Memorial Lunch Club	Monthly meetings	500
S7	(Centre at St Pauls) Harvey Road Group	Day trip for single parent families	340
S8	(Centre at St Pauls) Huxley Group	Day trip for single parent families	375

S9	Centre at St Pauls - St Pauls Lunch Clubs	Three day trips	700
S10	Cherry Hinton Festival Society	Festival Day costs	3,000
S11	Cherry Hinton Football Club	Improvement to playing surface	0
S12	Friends of Cherry Hinton Hall	Three community action days	100
S13	Gap Learning CIC	6 week Full Spoon course	800
S14	Hanover and Princess Court Resident's Association	Outing; barbeque; Christmas event; monthly craft sessions; monthly art sessions	1,000
S15	Queen Edith's Community Forum	Community Action event	500
S16	Queen Edith's Community Forum	Olympic themed sports event	120
S17	Queen Edith's Community Forum	Annual insurance and CCVS membership costs.	200
S18	Queen Edith's Community Forum	Winter festival + Xmas lights switch-on	350
S19	Romsey Mill	Community football sessions, 2 trips, community cultural project	2,000
S20	Sustrans	Continuation of weekly social walks	300
S21	Trumpington Bowls	6 tables + storage trolley	0
S22	Trumpington Residents Association	Day trip	600

Budget available	£14,890
Total awards	£14,890
Budget remaining	£0

3. Background

- 3.1 Funding has been devolved to Area Committees for local projects meeting the Community Development, Sports or Arts strategic priorities since 2004. This process is managed by the Grants Team in Communities, Arts and Recreation who promote the funding and bring applications for consideration to one meeting of each of the area committees annually.
- 3.2 The 2016-17 grants were publicised via neighbourhood workers, in local publications and voluntary organisations newsletters, by posters and publicity leaflets and previous applicants were also invited to apply. 16 people representing 12 organisations attended a briefing held to explain the application process and eligibility criteria and priorities.
- 3.3 There is a total of £70,000 available across the four area committees for 2016-17 made up as follows:

- £60,000 Community Grants
- £10,000 Safer City

3.4 The budgets have been divided between the area committees in accordance with population and poverty calculations. The Safer City allocation has provided £2,500 for each area committee. The amount available for each area is as follows:

Committee	Community Grants %	Community Grants £	Safer City £	Total available £
North	37.37	22,420	2,500	24,920
East	31.95	19,170	2,500	21,670
South	20.65	12,390	2,500	14,890
West Central	10.03	6,020	2,500	8,520
Total	100	60,000	10,000	70,000

3.5 In July 2014 the Community Services Scrutiny Committee considered revised priorities and outcomes for community, arts and recreation development funding which was renamed ‘Community Grants’ and agreed by the Executive Councillor for Community, Arts and Recreation. In addition to the Community Grants priorities the Area Committee Grants also have priorities reflecting the financial contribution made from the Safer City budget.

3.6 Area Community Grant Priorities and Outcomes

Projects and activities should have a targeted approach and make a difference to people in one of the areas (North, South, East or West Central) by either:

- **reducing social or economic inequality or**
- **tackling crime, the fear of crime or anti-social behaviour**

and by undertaking one of the following funding priorities:

- sporting activities
- arts and cultural activities
- community development activities
- legal and/or financial advice (*organisations applying to give legal advice and support must have The Advice Quality Standard (AQS) or equivalent*)
- employment support
- capacity building of the voluntary sector to achieve the above
- community projects aiming to tackle crime, the fear of crime or anti-social behaviour

- 3.7 Applications are invited from voluntary organisations, community groups and groupings of local residents that are able to meet basic accountability requirements.
- 3.8 The maximum any one organisation can apply for is £5,000 per area committee and grants cannot be made retrospectively. Full details of the eligibility criteria are available on request.
- 3.9 Where no funding is proposed it will be due to one or more of the following not being adequately met:
- grant scheme priorities
 - grant scheme outcomes
 - identifying need
 - quality or viability of the project
 - or
 - proposals were the remit of another service or organisation such as the County Council, Health, Housing etc
 - organisations did not demonstrate the beneficiaries could not fund the activity themselves, or that reserves could not be used to fund the activity
- 3.10 All awards are subject to funding agreements and monitoring reports. We consider proportionate requirements dependent on the size of the organisation, project and award.
- 3.11 Applications made after the main grants round will be considered on an individual basis until all the funding is spent. Officers will make decisions on awards up to £5,000 as approved by the Community Services Scrutiny in January 2014.
- 3.12 In December 2016 the area budgets will be merged and any funding remaining will be allocated across the areas as applications are received, to ensure effective use of the funds available.
- 3.13 After the end of the financial year we will collect the monitoring reports for awards made during 2015-16 and circulate a summary to members. A list of awards to date for 2015-16 is attached as Appendix 2.

Appendix 1 - South Area Committee Community Grant - Applications and Recommendations 2016-17

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
S1	Accordia and Community Residents Association (ACRA)	Summer family sports afternoon for Accordia residents.	Create a sense of community on a new estate and break down social barriers in a socially differentiated estate.	100 Trumpington	Full cost: £130 Income: £300	£100	£0
	Officer comment	Recommend no award. Income exceeds costs.					
	Previous 2 years funding: 15-16: £150 £150 14-15: £800 £200 £161						
S2	Accordia and Community Residents Association (ACRA)	Christmas event for Accordia families	To have a good time, especially children, include as many people as possible right across an estate, which is socially differentiated and needs to make an effort to keep people in touch.	100 Trumpington	Full cost: £250 Income: £400	£150	£0
	Officer comment	Recommend no award. Income exceeds costs.					
	Previous 2 years funding: 15-16: £150 £150 14-15: £800 £200 £161						
S3	Age UK Cambridgeshire – “Trumpington Trips”	Five trips for older local residents and those on a low income.	Low cost social activity, reducing economic inequality for those on low income who find mainstream day trips unaffordable. Reduce social isolation, for those out who don't get out very often due to health reason, age or being frail and provide a group of friends to go with, improving general and mental wellbeing.	60 mostly older and those on low incomes. (58 Trumpington), 2 West Central	Full cost: £2,743 Income: £1,371	£1,372	£900
	Officer comment	Recommend £900 contribution towards coach hire.					
	Previous 2 years funding 15-16: £1,018 14-15: £1,000						
S4	Cambridge & District Citizen's Advice Bureau	Pilot project to deliver outreach service to residents living in Trumpington.	Enable people facing financial hardship and/or legal difficulties and associated social and health problems to tackle their issues and learn how to better manage the issues themselves in the future. Will lead to reduced social and/or economic	200 Trumpington	Full cost: £9,000 Income: £4,000	£5,000	£2,605

			inequality, improved mental health and improved quality of life.				
	Officer comment	Recommend £2,605 contribution					
	Previous 2 years funding: no bid						

S5	Cambridge Royal Albert Benevolent Society	Social event for elderly residents.	To provide an opportunity for residents to get together who are too frail to go on day trips.	30-40 older people with disabilities (2 Cherry Hinton, 25 Trumpington) plus N&E	Full cost: £905 Income: £200	£705	£500
	Officer comment	Recommend £500 contribution					
	Previous 2 years funding: 14-15: £700						

S6 Page 94	Cambridgeshire Older People's Enterprise - Evelyn Charnley Memorial Lunch Club	Monthly meetings	Reduce social isolation by providing a purpose to meet, socialise, make new friendships, be entertained and informed. Engage members in interesting and meaningful activities.	50 Queen Edith's; older people	Full cost: £1,110 Income: £480	£630	£500
	Officer comment	Recommend £500 contribution					
	Previous 2 years funding: 15-16: No area committee bid for this group 14-15: £500						

S7	Centre at St Pauls-Harvey Road Group	Day trip for single parents and their children	A chance for the children to interact with each other and the parents to do the same	20 Trumpington	Full cost: £480 Income £140	£340	£340
	Officer comment	Recommend full amount					
	Previous 2 years funding for Harvey Road Group: No bids						

S8	Centre at St Pauls - Huxley Group	Day trip during the summer for low income, single parent families	Reduce social isolation, give new tenants an opportunity to get to know their neighbours. Affordable trip for parents who don't drive and find it difficult to leave Cambridge.	20 adults; 15 children/young adults some with learning disabilities (35 Trumpington)	Full cost: £495 Income: £120	£375	£375	
	Officer comment	Recommend full amount						
	Previous 2 years funding for Huxley Group: 15-16: £353 14-15: £304 £95							

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
S9	Centre at St Pauls - St Pauls Lunch Clubs	Three day trips (London; seaside and a boat trip).	Could not afford to go independently. Relaxing and can support each other.	50-70 people with disabilities (ward breakdown not provided).	Full cost: £1,250 Income: £350	£900	£700
	Officer comment	Recommend £700 contribution					
	Previous 2 years funding: 15-16: £500 (arts festival), £353 (Huxley), 14-15: £575 (lunch club), £2,304 (DOE), £95 (Huxley), £304 (Huxley), £344 (Newtown).						

S10	Cherry Hinton Festival Society	Festival Day (the culmination of a week's events 10th - 17th September 2016)	Bring residents together, promotes community cohesion and sense of belonging. Opportunities to make individual and group connections; enable long term participation in community activities. Free so all residents can attend and participate, regardless of economic means.	4,400 South (4,000 Cherry Hinton, 200 Queen Edith's, 200 Trumpington) 100 East.	Full cost: £11,222 Income: £6,450	£4,772	£3,000
	Officer comment	Recommend £3,000 contribution					
	Previous 2 years funding: 15-16: £4,640 14-15: £5,000						

S11	Cherry Hinton Football Club	Further improvement to the playing surface for weekend matches.	Promote participation in sport. Encourage younger adults especially to play, train and become involved with the Club.	100 (75 Cherry Hinton, 20 Queen Edith's, 5 Trumpington), 9 North, 12 East.	Full cost: £3,050 Income: £0	£3,050	£0
	Officer comment	Recommend no award. Grounds maintenance.					
	Previous 2 years funding: 15-16: £0 (from main round) 14-15: £4,950 one off						

S12	Friends of Cherry Hinton Hall	Three community action days	The activities aim to foster care for the Hall grounds as a public space. The activities are open to everyone and aim to reduce social inequalities by having people of all backgrounds work together.	160 Cherry Hinton	Full cost: £233 Income: £0	£233	£100
	Officer comment	Recommend £100 contribution					
	Previous 2 years funding: 15-16: £233 14-15: £295 £441						

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
S13	Gap Learning CIC	6 week Full Spoon course in Spring 2017 at the Deakin Centre (Addenbrookes).	Referrals from children and family workers from those who use Romsey Mill Children's Centre. Create financial independence by budgeting for food; able to cook with leftovers to save money; healthy eating; Food Safety Certificate online; meet new people	12 targeted young, lone and vulnerable parents, (6 CH; 3 QE; 3 Trumpington)	Full cost: £1,039	£1,039	£800
	Officer comment	Partnership with CRC, Romsey Mill, Deakin Learning Centre at Addenbrookes Recommend: £800 contribution					
	Previous 2 years funding: 15-16: £1,256 for South						

S14	Hanover and Princess Court Resident's Association	Summer outing (57); Sept barbeque (60); Christmas event (90); monthly craft sessions (7-10); monthly art sessions (7-10)	Contributes to resident's wellbeing, providing affordable activities close to home, reduces social isolation by bringing together residents. Many residents do not have access to transport, live alone, some are vulnerably housed and/or have mental health issues.	450 attendances. Trumpington - all ages (some of these people will attend more than one event).	Full cost: £2,117 Income: £520	£1,657	£1,000	
		Officer comment	Recommend £1,000 contribution					
		Previous 2 years funding: 15-16: £1,500 14-15: £1,610						

S15	Queen Edith's Community Forum	Community Action Morning	Opportunity for whole community to get out, meet and interact. Enjoyable, free local event in the most disadvantaged area of the ward, allowing them to access free services and entertainment.	200 all ages Queen Edith's	Full cost: £690 Income: £90	£600	£500
	Officer comment	Recommend £500 contribution					
	Previous 2 years funding: 15-16: £1,500 £250 £650 14-15: £1,650 £850						

S16	Queen Edith's Community Forum	A 2016 Olympic themed sports event	Opportunity for social interaction, primarily for under 11s most affected by social and economic deprivation. Inspire and promote greater physical activity during the Olympics.	30 children, Queen Edith's	Full cost: £120 Income: £0	£120	£120
	Officer comment	Recommend full amount					
	Previous 2 years funding: as above						

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
S17	Queen Edith's Community Forum	Annual insurance and CCVS membership costs.	Build the capacity of the QECF to undertake its role as the leading voluntary organisation in the Queen Edith's area of Cambridge.	9000 Queen Edith's	Full cost: £330 Income: £0	£330	£200
	Officer comment	Recommend £200 in recognition of how much the organisation has moved and developed. Future bids must apportion full costs to activities.					
	Previous 2 years funding: as above						
S18	Queen Edith's Community Forum	A winter festival for local residents including Christmas lights switch-on	Local event enjoyed by youngest and oldest of the community who may find it difficult for reasons of cost or mobility to attend Christmas events in the city centre. This free event takes place in a part of the ward with the highest individual and multiple incidence of deprivation is very valuable in building community spirit/identity and tackling issues of social isolation.	200 Queen Edith's	Full cost: £570 Income: £150	£420	£350
	Officer comment	Recommend £350 contribution					
	Previous 2 years funding: as above						
S19	Romsey Mill	Weekly after school, community integration football project. Two trips and a cultural cohesion project	Reduce isolation by enabling the young people to feel more connected to their community and start accessing facilities. Address other issues they face such as a lack of confidence. By planning and delivering a community project with other young people they will become part of a more cohesive community within Cherry Hinton. Bring together groups from different backgrounds to celebrate their own culture and introduce them to a wider group of young people in the community.	20 young people primarily from Eastern Europe. (all male) aged 14-16 years. (18 Cherry Hinton, 2 Queen Edith's).	Full cost: £4,107.46 Income: £2,057.45	£2,050	£2,000
	Officer comment	Recommend contribution of £2,000					
	Previous 2 years funding: 14-15: £5,000						

Ref	Organisation	Purpose	Aim & disadvantage outcome	Beneficiaries	Budget	Bid	Award
S20	Sustrans	Continuation of weekly social walks at Nightingale Park.	Social activity - can meet and make new friends. Help elderly, less able or socially isolated residents to be more physically active by holding walks close to where they live. Improve mental health, reduce stress and anxiety, provide informal learning opportunities, promote walking as an accessible way of undertaking physical exercise.	320 (weekly attendance is 5-15); (150 Cherry Hinton, 150 Queen Edith's, 20 Trumpington).	Full cost: £2,250 Income: £1,550	£700	£300
	Officer comment	Recommend contribution of £300					
	Previous 2 years funding: 16-17: £0 (main round bid), 15-16: £1,000 14-15: no bid						
S21	Trumpington Bowls	Purchase of 6 tables and a storage trolley	Involve as many people as possible from all walks of life to get involved in this friendly sporting pastime. Allow people to make new friends and reduce isolation.	45 Trumpington, 4 Cherry Hinton (2 North)	Full cost: £1,930.80 Income: £898.80	£1,032	£0
	Officer comment	Recommend no award					
	Previous 2 years funding: 15-16: no bid 14-15: £1,000						
S22	Trumpington Residents Association	Day trip to Hunstanton for local residents.	Enable cross-section of residents to have a day at the seaside; emphasis on disadvantaged families, children and elderly who would not otherwise be able to have a day away; encourage community cohesion between residents in the established village and the new developments.	130 Trumpington	Full cost: £1,600 Income: £960	£640	£600
	Officer comment	Recommend £600 contribution					
	Previous 2 years funding: 14-15: £500 £1,100						

Appendix 2 – 2015-16 Awards

Organisation	Purpose	Award £
Accordia Families Affordable Housing	Family summer trip	550
Accordia Community & Residents Association	Free community sports event	150
Accordia Community & Residents Association	Christmas party for all residents	150
Centre at St Pauls	Arts Festival activities in March 2016	500
Cherry Hinton Festival Society	Annual Festival September 2015	4,640
Church End, Cherry Hinton WI	Centenary and silver anniversary event	200
Denis Wilson Court Social Club	Trip, CCA, cream tea, Christmas events	1,100
Friends of Cherry Hinton Hall	4 Community Action Days	233
GAP Learning CIC	2 budgeting and healthy eating courses	1,256
Hanover and Princess Court	Outing, activities, event and drop ins	1,500
Huxley Group, (Centre at St Pauls payee)	Day trip to Paradise Wildlife Park	353
Queen Edith's Community Forum	Three editions of a community newsletter	1,500
Queen Edith's Community Forum	Annual free Christmas event	250
The Signal Box Community Centre	Public opening events	800
The Signal Box Community Centre	IT peer support sessions	300
The Signal Box Community Centre	Diverse Winter celebration events	400
Trumpington Community Drama Group	Drama rehearsals, performance + trip	1,600
Trumpington Trips project	4 trips	1,018
Trumpington Youth Group project	2 night residential trip to Hunstanton	1,000

This page is intentionally left blank



Cambridge City Council

To: South Area Committee 18/04/2016

Report by: Simon Payne,
Director of Environment

Wards affected: Cherry Hinton, Queen Ediths, Trumpington

ENVIRONMENTAL IMPROVEMENT PROGRAMME (EIP)

1.0 Executive summary

This report requests that the Committee determine the allocation of funding to existing and potential new schemes as part of the 2016-17 Environmental Improvement Programme.

2.0 Recommendations

The South Area Committee is recommended:

- 2.1 To note the utilisation of £4,500 of remaining South Area EIP funding to the provision and maintenance of 26 hanging baskets along Cherry Hinton High Street during 2015-16.
- 2.2 To allocate further funding in 2016-17 of £4,500 for the annual provision and maintenance of 26 hanging baskets along Cherry Hinton High Street.
- 2.3 To consider the allocation of additional funding (up to £10,000) towards the existing committed scheme to improve street trees in Bateman Street.
- 2.4 To determine whether or not to progress with an outstanding commitment to introduce controls on verge parking in Mowbray Road and Fendon Road.
- 2.5 To consider the allocation of unallocated funding from the 2014-15 programme year, and additional funding available for 2016-17, to the list of previously proposed projects in Appendix A of this report.
- 2.6 To approve those projects for implementation, subject to the schemes being deliverable, obtaining consents necessary, positive consultation where required and final approval by Ward Councillors.
- 2.7 To note the progress of existing schemes listed in Appendix C of this report.

- 2.8 To consider a second EIP application invitation round during 2016-17 to utilise any funding uncommitted from the present round plus any savings arising from the delivery of previously committed schemes.

3.0 Background

- 3.1 The Environmental Improvement Programme (EIP) funds and delivers small scale projects around the city that make a lasting and noticeable improvement to streets and public places. The programme was reviewed during 2015 to put more emphasis on smaller, community supported applications that can be developed and delivered more quickly. The programme eligibility criteria are attached at **Appendix D**.
- 3.2 The programme is supported for the next four years up to 2019-20 with an annual capital budget which is split across the council's four areas depending on population, with devolved decision making to Area Committees to allocate the budget available to project applications each year.
- 3.3 There were no new EIP projects adopted during 2015-16. However, £30,000 was provided in order to enable Cambridgeshire County Council to undertake a programme of Local Highways Improvements (LHI) across the city, and in South area some £4,500 of remaining funding from previous years was utilised in order to continue to provide summer hanging baskets in Cherry Hinton High Street.

4.0 Delivery of existing scheme commitments

- 4.1 Progress in implementing previous programme commitments is outlined in **Appendix C**. There are two remaining EIP schemes to be delivered in South area, both requiring close liaison with the County Council's highways service, and arrangements are in hand to complete these during 2016. In addition to the schemes completed, new parking restrictions have been implemented at various locations across the three South area wards, funded by the remainder of the South Area Committee 2011-12 joint minor highway works budget.
- 4.2 Appendix C includes details of some schemes aimed at improving damage to verges caused by vehicular parking and access to off-street parking facilities. A significant number of areas across Cambridge are suffering similar problems, many of which have been subject to bids for improvements through EIP rounds. A review is underway of the effectiveness of the most recent work undertaken.

- 4.3 Development work on the project to improve street trees in Bateman Street (Trumpington ward) is well advanced but suggests there may be a budget shortfall if a quality solution is to be provided at several locations throughout the length of the street. The proposal is to rebuild tree pits where trees have failed, and replant with suitable tree species. Existing healthy trees would be left in place. Area Committee is consequently asked to consider the allocation of a further £10,000 to this project.
- 4.4 There appears to be one further outstanding previous historic commitment (not listed in Appendix C); to introduce a prohibition of verge parking in Mowbray Road and Fendon Road (Queen Ediths ward - £4,000 allocated); which thus far appears not to have progressed. It is understood this may have been expected to be considered as part of the County Council's South Area Parking Review, but there is no indication that it remains a priority as part of any further work. Area Committee is asked to consider whether it wishes to continue with this project, or reallocate the funding to other potential schemes.
- 4.5 On 23 June 2014 South Area Committee considered the allocation of funding available during 2014-15 year towards new project applications. The Committee determined to split the funding available equally across the three area wards, with each receiving £12,433. It was anticipated that this funding would then be allocated to individual projects at a later date. Whilst in Cherry Hinton ward agreement was reached to allocate the additional funds towards the Rectory Terrace improvement project, there appears to have been no similar agreement for Queen Ediths or Trumpington wards. Sums of £12,433 therefore remain uncommitted to individual projects in each of these areas.

5.0 2016-17 Year Applications

- 5.1 The budget available to develop and deliver new EIP projects across South area has been reduced from £41,800 in 2014-15 to £35,530 annually from 2016 to 2020. This is in order to support the city-wide £30,000 contribution to ensure an LHI programme can be delivered across Cambridge, where the majority of costs involved are met by the County Council.
- 5.2 The revised annual budget available in 2016-17 has an existing funding commitment; £4,500 for the annual provision of summer

hanging baskets in Cherry Hinton High Street. This leaves a budget available for the application to existing and new projects of some £31,030.

- 5.3 Depending on the appetite of Area Committee to approve further, or reallocate existing, funding to previous programme commitments as outlined in 4.3 and 4.4 above, the final budget available for allocation to new project applications could be as high as £35,030, or as low as £21,030.
- 5.4 In each of Queen Ediths and Trumpington wards there is a further £12,433 funding available and as yet not committed to individual projects (see 4.5 above).
- 5.5 No new project applications have come forward for South area in the latest invitation round. One suggestion to again split new funding available from 2016-17 across the three south area wards was however received from Councillor M Ashton (Cherry Hinton).
- 5.6 Area Committee is asked to consider this suggestion, along with the decisions needed as set out in 4.3 – 4.5 above. In the absence of any specific new scheme requests, the Committee may wish to re-consider those applications previously considered from the 2014-15 year bidding round, as listed in **Appendix A**. Preliminary feasibility work was carried out on each of these in 2014, including an initial assessment of the likely costs involved in delivering those projects considered to be potentially feasible
- 5.7 Following the review of EIP operating process in 2015, Area Committees are now able to consider more than one application round each year; depending on resource availability. South Area Committee therefore has a further option to either allocate the currently known budget available entirely now, or hold a proportion back for further allocation later in 2016. Should the latter option be favoured, the focus would need to be on small, straightforward projects that could be delivered within a time frame of a few months.
- 5.8 It is possible that there could be further savings arising from the delivery of projects from previous years outlined in Appendix C, which might be carried forward and added to the budget for 2016-17. The precise amount has yet to be quantified and is dependent on final out-turn costs of projects currently being completed. It might however provide some contingency for any unforeseen costs incurred in delivering any new projects adopted in this current round.

6.0 Next Steps

- 6.1 South Area Committee needs to determine how to allocate EIP funding remaining from the 2014-15 year to existing and potential new projects in Queen Ediths and Trumpington wards. The Committee is also requested to consider the allocation of new funding available in 2016-17 across all three South area wards.
- 6.2 This report outlines a number of options for allocating this funding to existing and previously considered potential projects. Area Committee may wish to support a further scheme application invitation round later in 2016 to utilise any funding uncommitted from the present round, plus any savings arising from the delivery of previously committed schemes.

7.0 Background papers

None

8.0 Appendices

APPENDIX A

Summary of Feasible EIP Scheme Applications from 2014-15.

APPENDIX B

Further Details of 2014-15 EIP Scheme Applications Received.

APPENDIX C

Progress on Existing EIP & Minor Highway Improvement Schemes.

APPENDIX D

EIP Eligibility Criteria.

9.0 Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name:	John Richards
Author's Phone Number:	01223 458525
Author's Email:	john.richards@cambridge.gov.uk

This page is intentionally left blank

SUMMARY OF FEASIBLE EIP SCHEME APPLICATIONS FROM 2014/15 - SOUTH AREA

No.	Scheme Title	Scheme Description	Promoted by	Ward	Estimated Budget £	Secured funding contributions £	EIP Allocation requested	Comments
S1	Norwich Street greening	Greening of Norwich Street. Six to eight parking bay markers where trees or potted plants might be situated with varying amounts of work or cost.	Former Cllr A Blackhurst	Trumpington	21,000	-	21,000	High risk project. The nature of the environment would not readily suit the introduction of trees. Planters would have ongoing maintenance revenue implications.
S2	Gunhild Way - road widening	Widen the roads at both ends of the green near junction with Tillyard Way, to match the wooden rails, so that larger vehicles can service the houses the other side of the green without spoiling the grass.	Cllr T Moore	Queen Ediths	12,500	-	12,500	Low risk project. Similar to work undertaken in nearby Godwin Way previously.
S3	Wulfstan Way shopping area - verge protection	Placing posts on the Wulfstan Way side of the parking blocks, at the entry into the bay, will prevent large vehicles driving over the grass resulting in ruts.	Cllr T Moore	Queen Ediths	1,000	-	1,000	Low risk project. The small grassed areas around these bays are regularly over-run by parking vehicles. Wooden bollards would provide some protection to both grass and adjacent trees.

APPENDIX A

No.	Scheme Title	Scheme Description	Promoted by	Ward	Estimated Budget £	Secured funding contributions £	EIP Allocation requested	Comments
S4	Queen Ediths Way & Mowbray Rd verge repairs	Repair verges and consider widening splays of narrow drives to stop cars driving over verges.	Cllr G Pippas	Queen Ediths	50,000	-	25,000 25,000	Low to medium risk project. The verges along both routes are extensively over-run in particular areas. An allocation of £25,000 for each, along with potential Highway Authority and frontager contributions, would allow the most needy areas to be improved.
S5	Blinco Grove lamp posts	Paint replacement stainless steel lamp posts black as more in keeping with historic style.	County Cllr A Taylor	Queen Ediths	10,000	-	10,000	Medium risk project. These new columns are galvanised steel, with white plastic lanterns. Specific paint systems would be required and need maintenance, and access to undertake the work would be complex. The view of the owner of the lighting asset, Balfour Beatty, is also unknown. Difficult to estimate cost accurately at this stage.

APPENDIX A

No.	Scheme Title	Scheme Description	Promoted by	Ward	Estimated Budget £	Secured funding contributions £	EIP Allocation requested	Comments
S6	Red Cross Lane dropped kerb	Install dropped kerb at gate leading to Addenbrookes Hospital.	County Cllr A Taylor	Queen Ediths	3,000	-	3,000	Medium risk project. Relatively straightforward technically, but since there are limited highway rights there could be land ownership / legal and potentially tree root and service issues to overcome. Requires review in context of ongoing development in area.
S7	Nightingale Rec bowling green	Turn bowling green into picnic area, orchard and children's veg patch as no longer used by bowling club.	Cllr T Moore	Queen Ediths	-	S106	None	S106 funded project now under development.

Total 97,500

This page is intentionally left blank

APPENDIX B – Details of Proposed Schemes

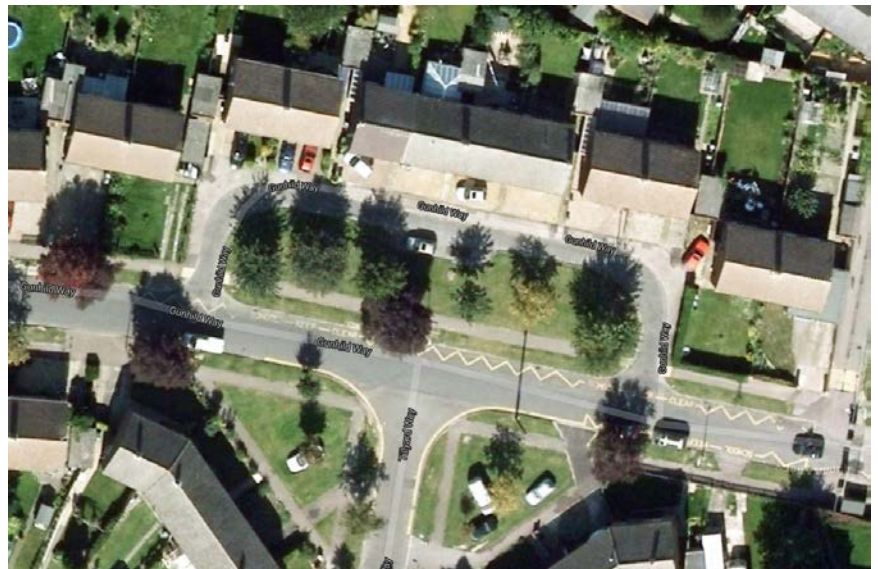
Scheme Number:	S1
Scheme Title:	Norwich Street greening
Scheme Description:	Greening of Norwich Street. Six to eight parking bay markers where trees or potted plants might be situated with varying amounts of work or cost.
Promoted by:	Andrew Blackhurst
Ward:	Trumpington
Estimated Budget:	£21,000
Risks to Delivery:	HIGH RISK - Highway Authority approval. - Road Safety Audit. - Insufficient space for tree planting. - Possible loss of parking bays. - Adjustments to TRO - Extensive consultation (objections that require determination) - Existing street furniture that requires clearances.
Eligibility:	- Direct and noticeable improvement to appearance of street - Publicly visible and accessible - Future maintenance costs determined by nature of planting - Potentially involve local people
Officer Comments:	• There are 6 existing build-out islands on Norwich Street. These have reflective bollards on them and some have road signs. These build-outs would need to be extended to accommodate trees/planting, resulting in a reduction in parking spaces. • Building frontages are close to the road here, and any planting would have to be scaled appropriately with the adjacent housing. A mixture of small tree planting and built planters might be most appropriate. • There is a risk that buried services and sub-surface road construction will be prohibitive to the success of this scheme. Any works carried out here also need to consider the requirements for highway drainage and levels. • There are over-head cables that need to be accommodated in the design at some of the locations. There is also evidence of a utility that runs directly through the build-out zones. It may be possible to work around these, but any future maintenance of the utility runs is likely to be damaging to the planting.
Promoter's Comments:	Planting would positively contribute to aesthetics of street. Project involvement may provide useful focus for community building as perhaps residents might 'adopt a tree'. May need to take into consideration proposals for cargo bike parking which have been mooted for same street.

Existing layout:



Scheme Number:	S2
Scheme Title:	Gunhild Way - road widening
Scheme Description:	Widen the roads at both ends of the green near junction with Tillyard Way, to align with the wooden rails, so that larger vehicles can service the houses the other side of the green without spoiling the grass.
Promoted by:	Tim Moore
Ward:	Queen Edith
Estimated Budget:	Approx. £12,500
Risks to Delivery:	LOW RISK - Highway Authority approval. - Minimal risk from buried services.
Eligibility:	- Direct, lasting and noticeable improvement to appearance of a street - Publicly visible and accessible - Low future maintenance costs - Possible opportunity for County maintenance contribution
Officer's Comments:	Includes 2 areas: either end where rear wheels of large vehicles over-run. Similar to work undertaken in nearby Godwin Way last year.
Promoter's Comments:	Scheme would make the area tidier, less unsightly, no puddles when it's wet. It also would be more functional.

Existing layout:



Scheme Number:	S3
Scheme Title:	Wulfstan Way shopping area - verge protection
Scheme Description:	Place posts on the Wulfstan Way side of the parking blocks, at the entry into the bay, to prevent large vehicles driving over the grass resulting in ruts.
Promoted by:	Tim Moore
Ward:	Queen Edith
Estimated Budget:	Approx. £1,000
Risks to Delivery:	LOW/MEDIUM RISK - Highway Authority approval - Tree roots and buried services - Narrow road makes turning movements difficult
Eligibility:	- Direct, lasting and noticeable improvement to appearance of a street / an area - Publicly visible and accessible - Ease and simplicity of implementation - Low future maintenance costs - Possible opportunity for County contribution
Officer's Comments:	There are about 6 spots around parking area where the verge is over-run. Wooden bollards would provide some protection to both grass and adjacent trees.
Promoter's Comments:	Residents commented that pillars/bollards/wooden columns should be placed at worst corners of the various parking blocks.

Existing layout:



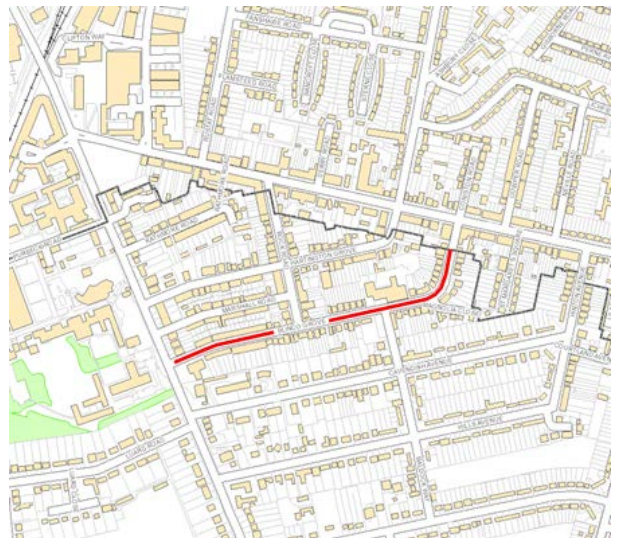
Scheme Number:	S4
Scheme Title:	Queen Ediths Way & Mowbray Road verge repairs
Scheme Description:	Repair verges and consider widening splays of narrow drives to stop cars driving over verges
Promoted by:	George Pippas
Ward:	Queen Edith
Estimated Budget:	Up to £25k for each road
Risks to Delivery:	LOW/MEDIUM RISK - Highways approval - Buried services / tree roots
Eligibility:	- Direct, lasting and noticeable improvement to appearance of a street - Publicly visible and accessible - Low future maintenance costs - Possible opportunity for County and frontager contributions
Officer Comments:	Extensive project. Worse on Queen Ediths Way (particularly Cherry Hinton end) than Mowbray Road. Narrow drives, granite kerbs with short, steep tapers. An allocation of £25,000 for each road should allow the most needy areas to be improved.
Promoter's Comments:	The scheme would improve the general appearance, wider splays might help to protect the verges in the longer term and reduce ongoing repair costs.

Existing layout:



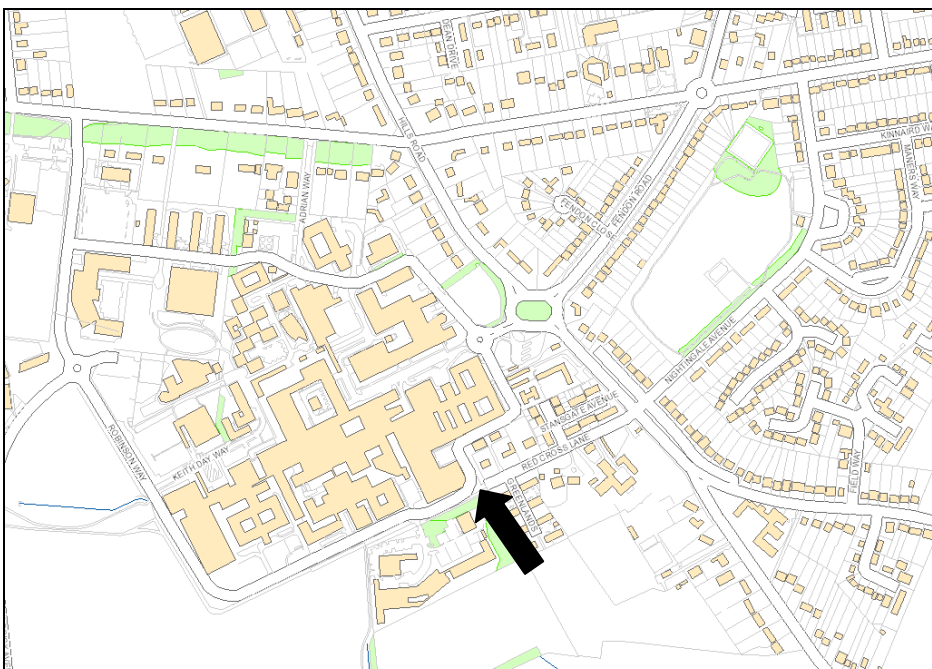
Scheme Number:	S5
Scheme Title:	Blinco Grove lamp posts
Scheme Description:	Paint replacement stainless steel lamp posts black as more in keeping with historic style
Promoted by:	Amanda Taylor
Ward:	Queen Edith
Estimated Budget:	£10,000
Risks to Delivery:	MEDIUM RISK - Columns under the ownership of Balfour Beatty, under the PFI contract. - Not all posts would be straightforward to paint, as insufficient clearance from obstructions. - Health and Safety implications of working at height over a prolonged period of time. - Paint system might not take well to the galvanised steel finish of the columns and plastic lanterns and require ongoing maintenance. - Finish might not be as good as desired, due to working conditions.
Eligibility:	- Direct and noticeable improvement to appearance of a street - Publicly visible
Officer Comments:	Up to 20 lamp posts. Will require cherry picker. Lighting is under the control of County Council/Balfour Beatty. Painting galvanised steel isn't always successful, as the metal can flake off as it weathers and would need an expensive paint system. Some columns, such as pictured below, are positioned so close to obstructions that it would be physically impossible to paint them in-situ. Issues with working at height under several separate traffic management layouts.
Promoter's Comments:	Residents objected to replacement of black historic lamp posts. Investigating if financial contribution will be made by residents.

Existing layout:



Scheme Number:	S6
Scheme Title:	Red Cross Lane dropped kerb
Scheme Description:	Install dropped kerb on Red Cross Lane at gate leading to Addenbrookes Hospital.
Promoted by:	Amanda Taylor
Ward:	Queen Edith
Estimated Budget:	£3,000
Risks to Delivery:	LOW MEDIUM RISK - The gate is owned by a third party so land ownership may need to be checked. - Tree roots and buried services.
Eligibility:	- Publicly visible and accessible - Low future maintenance costs - Improves accessibility (equal opportunities)
Officer's Comments:	Kerb to left side of gate needs dropping in order to facilitate access through the opening and on to the Addenbrookes site. Care to be taken with tree roots, and will need investigating on-site, once opened up.
Promoter's Comments:	-

Existing layout:



Scheme Number:	S7
Scheme Title:	Nightingale Rec bowling green
Scheme Description:	Turn bowling green into picnic area, orchard and children's veg patch as no longer used by bowling club
Promoted by:	Tim Moore
Ward:	Queen Edith
Estimated Budget:	£3K (for development work to inform best use of green space) £5K (to make safe and accessible for potential alternative uses)
Risks to Delivery:	LOW/MEDIUM RISK - Objection to loss of sporting facility by Sport England. - Preference of local residents to alternative use.
Eligibility	- Publicly accessible - Active involvement of local people - Ease and simplicity of implementation
Officer Comments:	Bowling Club folded last year. Space unused. A number of alternative uses have been mooted including allotments and a boules/petanque playing area. Suggest that initial consideration focuses on independent and detailed consultation to develop the best option. Any alternative use would require the re-profiling of the bowling green boundary to make it safe (particularly for children) and accessible.
Promoter's Comments:	This would give a separate dog-free area with wooden tables/benches, fruit trees around the edge and veg patch.

~~Existing layout:~~



This page is intentionally left blank

PROGRESS OF EXISTING EIP & MINOR HIGHWAY IMPROVEMENT SCHEMES - SOUTH AREA

No.	Scheme Title	Scheme Description	Promoted by	Ward	Approved Budget £	Completion Expected	Comments
1	Rectory Terrace, Cherry Hinton High Street	Refurbishment of privately owned shop forecourt.	Ward Cllrs	Cherry Hinton	60,000 plus 12,000	Summer 2016	City Council approved EIP funding increased to £72,000 with further £20,000 of private funding available. Project now being delivered as part of broader Local Centres Improvement works for the High Street, due to commence Spring 2016.
2	Cherry Hinton War Memorial	Village war memorial near the recreation ground. Existing fence to be moved back, hard surface to be put down around this area and the memorial to be raised up from the ground.	Cllr R Dryden	Cherry Hinton	5,000	Completed	Additional S106 and Highways maintenance funding secured. Project completed in time for Remembrance services November 2014.
3	Trumpington War Memorial	Drainage and landscaping around the base to be improved. Information board to be installed.	Former Cllr A Blackhurst	Trumpington	8,500	Completed	Additional S106, drainage and Highways maintenance funding secured. Project completed in time for Remembrance services November 2014.
4	Baldock Way	Verge reinforcement.	Cllr S Birtles	Queen Ediths	25,000	Completed	Limited areas of verge reinforced and refurbished in addition to parking restrictions.
5	Bateman Street	New trees and improved tree pits.	Ward Cllrs	Trumpington	20,000	Summer / Autumn 2016	Draft design consulted on with widespread support. Competitive pricing and scoping under review dependent on further funding availability.

APPENDIX C

No.	Scheme Title	Scheme Description	Promoted by	Ward	Approved Budget £	Completion Expected	Comments
6	Babraham Road	Verge refurbishment.	Cllr S Birtles	Queen Ediths	15,000	Completed	Limited areas of verge reinforced and refurbished in addition to parking restrictions.
7	Paget Road / Paget Close and Aberdeen Avenue and Kingfisher Way estate	Double yellow line parking restrictions by Traffic Order to prohibit waiting at all times.	-	Trumpington	2,000	Completed	Funded from the remainder of the South Area Committee 2011-12 joint minor highway works budget.
8	Langdale Close, Church End and Cherry Hinton Road / Walpole Road areas	Double yellow line parking restrictions by Traffic Order to prohibit waiting at all times.	-	Cherry Hinton	3,500	Completed	Funded from the remainder of the South Area Committee 2011-12 joint minor highway works budget.
9	Mowbray Road / Hulatt Road and Queen Edith's Way / Chalk Grove junctions	Double yellow line parking restrictions by Traffic Order to prohibit waiting at all times.	Cllr S Birtles	Queen Ediths	3,000	Completed	Funded from the remainder of the South Area Committee 2011-12 joint minor highway works budget.

2011-12

ELIGIBILITY CRITERIA

As agreed by the Executive Councillor (Environment) on the 18th March 2003 with amendments agreed on the 22nd March 2005.

Essential Criteria:

- Schemes should have a direct, lasting and noticeable improvement to the appearance of a street or area.
- Schemes should be publicly visible and accessible.
- Should the scheme be on private land, the owners' permission must be granted – unless there are exceptional circumstances by which the Area Committee may wish to act unilaterally, with full knowledge and responsibility for the implication of such action.
- Schemes must provide low future maintenance costs.

Desirable criteria:

- Active involvement of local people.
- The project will benefit a large number of local people.
- 'Partnership' funding.
- The potential for inclusion of employment training opportunities.
- Ease and simplicity of implementation.
- Potential for meeting key policy objectives (e.g. improving community safety or contributing to equal opportunities).

Ineligible for funding:

- Where a readily available alternative source of funding is available.
- Revenue projects.
- Schemes that have already received Council funding (unless it can be clearly demonstrated that this would not be 'top up' funding).
- Works that the City or County Council are under an immediate obligation to carry out (e.g. repair of dangerous footways)
- Play areas (S106 funding should pay for this resource)

Other Information:

The following categories of work were agreed as being eligible for funding by the Area Committees:

- Works in areas of predominately council owned housing
- Works to construct lay-bys where a comprehensive scheme can be carried out which not only relieves parking problems but achieves environmental improvements.

This page is intentionally left blank